SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. RANBIR COLLEGE SANGRUR

COLLEGE ROAD, PATIALA GATE, SANGRUR 148001
148001
www.ranbircollegesangrur.com

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1939, Govt. Ranbir College, Sangrur (Pb.) is recognized as one of the prestigious academic institutions in Sangrur district established in times of colonial India. Located at Patiala Road, the college offers a very suitable and convenient access to all the students of adjacent and even remotest corners of Sangrur district fulfilling its objective to offer education to one and all. Right from the time of its inception , the institute managed to grab the leading position in the area serving countless generations. Spread over 26.42 Acres of land, founded amidst the lap of nature, having long elms to provide shade to all the sojourners, humming of the birds adding to mirth and joy to the experience of learning, the very old building standing like a colossus presenting a marvel of architectural design of past glory, creates a serene ambience where quest for learning makes this college the natural choice of the surrounding area.

Equipped with remarkable infrastructural facilities, the strength of the college lies in its magnificent legacy of conquering new forts in the arena of academics, sports as well as extracurricular activities. What adds to its grandeur is a unique blend of heritage structure with new buildings having latest designs. The college leaves no stone unturned in making its students have a scientific approach, a rational outlook, a cosmopolitan view and a truly tolerant attitude in life so our students may serve as an asset not only to their nation but help entire humanity to hitch their wagon to stars.

Regarding our vision and mission , we are amply clear that if we really want to make some tangible and meaningful contribution to society and mankind, we need to constantly adhere to our vision and mission so that we may do for what we are here. However, in a rapidly changing global and local scenario, we are open to all the changes and never hesitate to revise, reinvent and refashion our vision so that we may not lag behind in this world changing in unprecedented manner.

Vision

To impart education in a way so as to bring out the higher qualities of mind, body and character of the learners.

Mission

1. Transmission of knowledge and education of the masses in the rural, semi-urban and urban areas of the region.
2. Imparting higher education to all sections of the Society.
3. Promotion of Punjabi Language and Culture.
4. Involving the youth in community activities through Youth Welfare, NCC, NSS and Red Cross to inculcate a sense of discipline in them so as to make them responsible citizens of the nation with secular outlook.
5. Transforming the faculty and students to respect all religions and cultures for making them sensitive global citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The college has a rich legacy of producing erudite and versatile personalities which have served the nation in various capacities.

Thanks to huge grants of Rusa and state Govt. grants, we have been able to achieve a lot and substantially improve our infrastructure from all perspectives. It has been a monumental decade for us in which we almost got 2 Crore rupees through Rusa.

In addition to that we have also constructed a new classroom block out of HEIS funds.

A new library equipped with state of art technology is our new accomplishment. Courtesy to Govt. of Punjab which sanctioned a grant of almost 2 Crore rupees for that purpose.

Our HEIS is a cash surplus society which has created so much infrastructure and purchased new equipment for the overall progress of our students.

In 2022 Punjabi University, Patiala honored us with commendation certification for our rare hospitality, efficiency and transparency with which we conducted the inter zonal youth festival and got overall first position

As far as sports are concerned, we are surely the leaders. Besides having world class sports facilities, we have won so many championships in the last decade in almost every sport.

Respecting the seniors and those who have ever been these students of this great institution has always been our priority. That is why we have constituted the Ranbir Alumni Club way back and try to keep it vibrant by adding new members every year.

Career Counseling cell of college has done a commendable job in organizing numerous industrial tours for students in last two years which has made our college excel in imparting practical knowledge to our students

The college is also successfully running several vocational courses of six months and One year respectively affiliated with Jagat Guru Nanak open University , Patiala .

We feel highly content to work in perfect unison with local administration headed by DC and SSP for various activities.

Institutional Weakness

In order to give more impetus to the academic atmosphere and other activities of college, we need regular teachers. There is an acute dearth of regular staff.

Lack of research facilities is another area where we are suffering immeasurably.

There is also a dearth of regular staff in the library.

Institutional Opportunity

In a global world, we are eying on those new courses which are needed in the modern global market so as to make our students meaningfully employed in various spheres of human action.

We are also finding a lot of opportunities in improving our infrastructure so that we may attract more and more students fulfilling the government's agenda of equity and access to all.

Keeping in mind our healthy relationship with local administration, we get opportunities like conducting various district level programs like Saras mela twice in this decade which give our students better opportunities than other educational institutions.

Our hospitality dept which has already helped so many students to get gainful employment is looking and ready for grabbing more opportunities as brave new world is all about food and entertainment

Institutional Challenge

In fastly changing global order, we need to be more tech friendly so that we may add more efficiency in our administration and modes of imparting education to our students.

We are also required to be more alive to emerging advantages of artificial intelligence which can make a substantial change in the lives of all stakeholders of our institution.

We need better connections with industry to help our students be better placed in the job market.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Needless to say it is the curricular aspect which is the essence of any educational institution. In absence of a well fortified backbone, how can the body of any institution claim to compete with eternity. If any educational institution aspires to remain relevant, it needs to constantly maintain its curricular fundamentals and we have been regularly doing it in the most conscientious and conspicuous manner. When it comes to academics, all the courses which we offer are taught complying with the parameters set by affiliating university. Every endeavor is ensured to fulfill all university syllabus norms in theory and practical subjects. All the teachers ensure to collect assignments and conduct MST of students as per university conditions. The stress is always to encourage students to assimilate knowledge, not just memorizing certain facts to score marks. New courses are added from time to time keeping in mind emerging needs of industry and real market. The students apart from being taught in classes are also taken to the field as per directions of university or state government. Moreover, in order to make our academic fundamentals strong, we keep on adding to our already rich collection of books every year by utilizing grants from the UGC/ state Government or from our own resources as per availability of

wherewithal. 'The Ranbir',a college magazine, is published every year. Students themselves are editors of these sections. We have also been conducting remedial classes as per UGC guidelines subject to availability of such grants. Though the curriculum is designed by the university, the goals and objectives of the college are transmitted to the students by teaching beyond the curriculum and classroom. Following the principle of 'Seeing is believing', the college encourages students to go on educational Tours and field visits. We keep on conducting extension lectures to enrich our students. ICT tools are also integrated in the teaching-learning process. Online platforms are also used to teach students. **YouTube** channels are also utilized by staff to teach students.

Teaching-learning and Evaluation

The quality of teaching is a matter of paramount importance for any educational institution. We are no exception to this regard. Every effort is ensured to fulfill all set as of various courses as per norms of central and state government. Students are taught in a manner so they may have real time knowledge and information of ongoing events and changes in society with greater stress on their communication skill. All integrated parameters of syllabus set by affiliating universities are met in letter and spirit. Even in times of corona epidemic, we taught students online fulfilling all syllabus related norms of university. The whole teaching-learning process is evaluated by college administration led by the principal through various means so that no loophole is left unaddressed. Before the start of the session, the college Principal calls the meetings of the Prospectus Committee and College Website Committee which updates all information regarding admissions, availability of seats, fee structures, concessions or scholarships to be given to students. Parents are also informed about the admission procedure. The decision about the seats in different courses is taken by the college council in consultation with the heads of the departments. In some courses like B.Com, BCA, BBA, Hospitality Diploma Courses, B.Sc Medical and Non-Medical, Post Graduate Courses and also in the subject of Physical Education, seats are fixed by the university. Admission is done purely on merit basis and according to the instructions and rules laid by the Punjab Govt. Students with physical disabilities, with rural schooling and students with extra unique talent are given admissions over and above the total seats but strictly in accordance with the notification of Punjab Govt. / Punjabi University, Patiala. Apart from taking regular class tests, unit tests, House exams, assignments, internal assessment, the college takes special care of the economically weak and academically slow students. Remedial Classes are arranged to help such students. Admissions in all classes and streams is done by forming proper Admission Committees. One senior member is appointed as its convener. There are Admission Coordinators for addressing complaints, grievances and corrections, if any.

Research, Innovations and Extension

Research work is one of the most sacrosanct parameters of any educational institution. Higher the quality of research it undertakes and performs, higher is the quality it deserves to boast of. For us, research is our topmost priority. The college promotes the value of research work among the faculty members. Teaching faculty is encouraged to do Ph. D. A considerable number of our faculty members are already having degrees of doctorate and many more are pursuing their Ph.D. Besides that, majority of our faculty members regularly attend seminars and read their research papers there. The college is proud of its achievements in imparting its social duties. In order to sensitize its students on issues such as gender and environment, the college has Women Welfare Cell, Environment Awareness Society, Legal Literacy Club, Anti Narcotic Club and Road Safety Committee etc which organizes activities and awareness lectures for the students throughout the year. The college enrolls students (both girls and boys) under NCC, NSS and Red Cross also. Various extension activities to raise the awareness level of the students as well as public consciousness are organized by the college.

Infrastructure and Learning Resources

As far as infrastructure is concerned, we can boast of having done a lot in this area. Courtesy to huge grants of Rusa and state Govt. grants, we have been able to achieve a lot and substantially improve our infrastructure from all perspectives. It has been a monumental decade for us in which we almost got 2 Crore rupees through Rusa in which we worked on components of Infrastructure (New construction, Renovation and Equipments), Equity and MMER. We have undertaken a huge step of renovating the old and dilapidated buildings of the college and constructed many new blocks leading to further consolidation of college infrastructure. In addition to that we have been granted 75 Lakh by the state government under H.E 24 Scheme to make further improvements in our infrastructure. In addition to that we have also constructed a new classroom block Shri Guru Teg Bahadur Block out of HEIS funds. We have made incredibly wonderful progress in the direction of interconnecting passages of college which have been thoroughly laid with interlocking tiles giving college an ultra-modern look. The heritage structure of college is well preserved. Several roofs of dilapidated rooms have been repaired by PWD in order to provide a secure atmosphere to students, and a large number of CCTV cameras have been installed in college. A new washroom block adjacent to the geography department has been constructed in the college. Cracked stand of college has been widened to coer more cycles keeping in mind future needs of students. Colour coating has been also done of majority of buildings. Landscaping has been also given more contemporary looks. The college has well equipped laboratories for the department of Physics, Chemistry, Botany, Zoology, Geography and Home Science. It has several computer labs with Wi-Fi connectivity. We have an Edusat room for online learning. We also have a Language Lab.. We are also having several smart classrooms in order to cater new needs of students. A new library equipped with state of art technology is built at cost of 2 Crore.

Student Support and Progression

The college admits students from all sections of the society irrespective of class, religion, caste, area and provides secular and liberal education. The college reserved seats in admission as per norms of government. To enhance the quality education for the underprivileged students, many scholarships, concessions are given to them. Students belonging to SC categories not only get post-matric scholarships by the Govt., their fee and funds are totally reimbursed by the Social Welfare Department of the State. All eligible students can avail this scheme. Economically backward students are also waived PTA funds. Girls students from economically weaker classes are given aid from Student Aid Fund and Red Cross Fund. The college offers monetary help to the needy sports persons also.

Apart from monetary support, the college supports students in distress. There is a Women Cell in the college which gives counseling to girl students and listens to their problems. The Placement Cell also supports students in career choices and helps to make decisions about their career. The Youth coordinator involves all the students in various activities like theater, mimicry, dance, singing, folk dance etc not only to release stress but also to compete in various activities. We also have an Alumni Association that keeps helping the students from time to time. Last year the Ranbir Alumni Club gave awards to the best academic and sports achievers. Many scholarships and awards have been nominated by our Ex (Retired) faculty.

The self financed courses have offered new professional opportunities to the students. The department of hospitality has really changed the lives of our students by helping them get placed in the best hotels in some of the most prominent cities of Punjab. The certificate courses of Jagat Guru Nanak Dev Open University have opened new vistas for students. The industrial tours of Career counseling cells have become a milestone for our

college. The camps of NSS and NCC have added a new spirit of compassion, service and brotherhood in our students.

Governance, Leadership and Management

The college is committed to providing leadership and direction to its students in every sphere of enterprise and endeavor. There is a culture of team spirit in our college. All decisions are taken in consultation with the HODs and Conveners of the activities. Principal is assisted by a college council which consists of senior most faculty members. IQAC plays a vital role in monitoring, planning and implementing the decisions taken. Under the effective administrative leadership, each employee is accountable for whatever he / she does. A decentralized and collective participation is the policy of college. The various administrative committees like Library Committee, Examination Committee, Committee For Cultural Activities, Career Guidance And Placement Cell, Drinking Water, Water Cooler And Water Supply Committee, Electricity Committee And Sound Committee, Property Maintenance Committee, College Campus Beautification Committee bring more efficiency and transparency to functioning of college.

There are Incharges / Conveners of Activities / Clubs / Societies like Youth Coordinator, Program Officer, NCC Incharge. All the staff members have been involved in decision making and their implementation. Professional Development of its Teaching and Non-teaching staff is encouraged. Faculty participates in Seminars / Workshops / Orientation Courses and Refresher Courses. There is provision for a public addressing system. College premises are utilized for conducting University Examinations and are also available for other competitive exams. The College acts as Nodal College for institutions of Sangrur District for Direct Beneficiary Scheme Of Post-Matric Scholarship and coordinates with other Govt. Colleges in the district. The College building is chosen for elections, voting, counting during Panchayat Elections, Municipality Elections and Assembly elections and for Parliament Elections also.

Institutional Values and Best Practices

When it comes to values, we are second to none. From time immemorial, Govt Ranbir College has served a nursery of humanitarian values. It was William Wordsworth , a monumental poet of England, who had once remarked that " A Child is the father of a man", adhering to this observation, we understand that a responsible world citizen can only be created if we nurture certain humanitarian values at the time of their studies. The motto of our college is " Right Conduct". If we are able to convince our students at the right stage of their lives that a right conduct is key to true happiness and overall welfare of humanity, it is, we feel, the best service to our students. The values like empathy, compassion, tolerance and patience are taught as T. S Eliot in *The Waste Land* (**1922**) observed:

Datta. Dayadhvam. Damyata.

Shantih Shantih Shantih

The college can boast of numerous best practices. We have been making constant endeavors to take our

students to industrial tours so they may learn traits of entrepreneurship, dignity of labor and strength of honesty and meticulous planning. We also arrange workshops like **Hunar** to teach new skills to our students. We also teach our students to make best use of waste by Best out of waste society.

The college is making tremendous efforts to integrate technology in our routine academic practice so our students may truly become at par with students of metropolises or advanced cities.

Our NSS program officers are continually sensitizing people about the harms of stubble burning, drug addiction and other social menaces through tours and camps.

We take our students to educational tours like science city, Kapurthala, Vidhan Sabha, Pingalwars and other places so they may develop scientific attitude, learn nitty gritty politics and learn compassion and empathy as well.

We arrange regular food stalls from the hospitality dept, street food like " Khao Gali' by the Home science department in order to make our students familiar with the advantages of the food sector.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. RANBIR COLLEGE SANGRUR
Address	College Road, Patiala Gate, Sangrur 148001
City	Sangrur
State	Punjab
Pin	148001
Website	www.ranbircollegesangrur.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Sukhwinder Singh	91167-2234133	9417460316	91167-2234133	gcsangrur@gmail.com
IQAC / CIQA coordinator	Kuldip Kumar	91985-5256012	9780116161	-	kuldipkumar519@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Punjab	Jagat Guru Nanak Dev Punjab State Open University	[View Document](#)
Punjab	Punjabi University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1956	[View Document](#)
12B of UGC	01-01-1956	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	College Road, Patiala Gate, Sangrur 148001	Semi-urban	26.4	11407.93

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Sr. Secondary related stream	English	2760	2571
UG	BA,Punjabi	36	Sr. Secondary related stream	Punjabi	2760	2571
UG	BA,Hindi	36	Sr. Secondary related stream	Hindi	310	117
UG	BA,Sanskrit	36	Sr. Secondary related stream	Sanskrit	104	66
UG	BA,Political Science	24	B.A. with Pol. Science	English,Hindi,Punjabi	50	13
UG	BA,Political Science	36	Sr. Secondary related stream	English,Hindi,Punjabi	1242	1181
UG	BA,History	36	Sr. Secondary related stream	English,Hindi,Punjabi	1380	1355
UG	BA,Geography	36	Sr. Secondary related stream	English,Hindi,Punjabi	621	234
UG	BA,Sociology	36	Sr. Secondary related stream	English,Hindi,Punjabi	828	817
UG	BA,Philosophy	36	Sr. Secondary	English,Hindi,Punjabi	310	136

				related stream		
UG	BA,Home Science	36	Sr. Secondary related stream	English,Hindi,Punjabi	621	300
UG	BA,Music Instrument	36	Sr. Secondary related stream	English,Hindi,Punjabi	276	146
UG	BA,Physical Education	36	Sr. Secondary related stream	English,Hindi,Punjabi	621	871
UG	BA,Mathematics	36	Sr. Secondary related stream	English,Hindi,Punjabi	276	105
UG	BSc,Science	36	Sr. Secondary related stream	English,Hindi,Punjabi	225	172
UG	BSc,Biology	36	Sr. Secondary related stream	English,Hindi,Punjabi	225	63
UG	BA,Economics	36	Sr. Secondary related stream	English,Hindi,Punjabi	621	261
UG	BA,English Literature	36	Sr. Secondary related stream	English,Hindi,Punjabi	310	335
UG	BA,Punjabi Literature	36	Sr. Secondary related stream	English,Hindi,Punjabi	1863	1540
UG	BCA,Computer Applications	36	Sr. Secondary related	English,Hindi,Punjabi	150	137

			stream			
UG	BA,Computer Applications	36	Sr. Secondary related stream	English,Hindi,Punjabi	310	245
UG	BCom,BCom	36	Sr. Secondary related stream	English,Hindi,Punjabi	198	185
UG	BBA,Business Administration	36	Sr. Secondary related stream	English,Hindi,Punjabi	150	80
UG	BA,Honours	0	0	English,Hindi,Punjabi	0	0
UG	BA,Honours	0	0	English	0	0
UG	BA,Honours	24	B.A. with Philosophy	English,Hindi,Punjabi	0	0
UG	BA,Honours	0	0	Punjabi	0	0
UG	BA,Honours	24	B.A with Economics	English,Hindi,Punjabi	50	43
UG	BA,Honours	24	B.A with Hindi Elective	Hindi	50	24
PG	MA,English	24	Graduation	English	80	37
PG	MA,Punjabi	24	Graduation	Punjabi	80	62
PG	MA,Political Science	24	Graduation	English,Hindi,Punjabi	80	49
PG	MA,History	0	0	English,Hindi,Punjabi	0	0
PG	MSc,Information Technology	12	PGDCA	English,Punjabi	40	0
PG	MSc,Information Technology	24	Graduation	English,Punjabi	80	0
PG Diploma	PGDCA,Co	12	Graduation	English,Punj	30	30

recognised by statutory authority including university	mputer Applications				abi			

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				65			
Recruited	0	0	0	0	2	1	0	3	19	35	0	54
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				63
Recruited	13	5	0	18
Yet to Recruit				45
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	0	1	0	3
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	0	1	0	1	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	4	0	6
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	11	25	0	36

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1686	5	0	0	1691
	Female	1522	0	0	0	1522
	Others	0	0	0	0	0
PG	Male	55	0	0	0	55
	Female	93	0	0	0	93
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	15	0	0	0	15
	Female	15	0	0	0	15
	Others	0	0	0	0	0
Diploma	Male	19	0	0	0	19
	Female	13	0	0	0	13
	Others	0	0	0	0	0
Certificate / Awareness	Male	26	0	0	0	26
	Female	11	0	0	0	11
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1007	915	813	755
	Female	867	757	636	636
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	324	312	299	259
	Female	249	242	210	216
	Others	0	0	0	0
General	Male	575	584	631	621
	Female	393	393	444	475
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3415	3203	3033	2962

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Being a leading fully government educational institution of the area, the college is already offering multidisciplinary courses to its students from streams of arts, science, commerce and diploma in food and bakery, computer courses like BBA, BCA, PGDCA , hospitality courses and other certificate courses. As far as other preparations regarding flexible and innovative curriculum are concerned, it is clarified that being a Govt. college and affiliated with a state university, we do not have any sovereign power to introduce any new change until the government or affiliated university instructs us to do the same. However we are ready to make all the required changes and adapt to new changes as soon as we are

	instructed to do so.
2. Academic bank of credits (ABC):	The pedagogical approach of the institution is students' centric where the faculties' pedagogical approaches are constructivist, inquiry based, reflective and collaborative. The institution has implemented ABC according to the guidelines of the affiliated university and approval form the regulating bodies. The faculty members have sensitized the students regarding the need and benefits of registering for ABC. A special committee is formed to register all the students for ABC. More than 80 percent of the students have already registered and the institution will get all the students registered on the portal.
3. Skill development:	Skill development is the compass guiding personal growth. It is the art of refining abilities, nurturing talents, and embracing continuous learning. With dedication and practice it transforms potential into proficiency opening doors to new opportunities and shaping a more capable versatile self. In order to promote and enhance skill development in the students various Skill based short term certificate and diploma courses have been introduced. Students have been getting benefits of learning Creative writing, Content development, Software Programming and Fashion Designing etc. The Hospitality Department of the college offers certificate course Bakery and Confectionary, Food and Beverages. The students also go for training and internship for the practical knowledge. Besides this, the college also organizes various skill development workshops to enhance the skill of the students from time to time. The interests of the students are identified and extension lectures for Career Counselling are organized accordingly.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The integration of India's vast knowledge system involves honouring its ancient wisdom in fields like Yoga, Astronomy and Philosophy alongside modern advancements. This fusion fosters holistic approaches to healthcare, sustainability, and technology creating a bridge between tradition and innovation fostering a rich tapestry of knowledge for the benefit of humanity. The college is using several ways to promote and integrate the Indian knowledge system among its students through the curriculum. The college curriculum includes courses which are specifically focused on Indian Knowledge systems

	like Philosophy, history, Science and languages. Curriculum related books are available in all the three mediums in college library. The faculty is encouraged to participate and attend multi-disciplinary trainings and workshops to enhance their understanding and teaching of Indian knowledge system. Sanskrit, History and Philosophy are taught as optional subjects in the college which contain vast knowledge and information about the Indian knowledge system. The college celebrates International Yoga Day. Yoga camps are organised in college on routine basis. The college also offers Music Instrument as elective subject to promote and train students to learn folk instruments and folk songs.
5. Focus on Outcome based education (OBE):	Outcome-based education is a structured approach emphasizing specific results and skills over rote training. It aims to tailor education to measurable outcomes, ensuring students acquire applicable knowledge and abilities for real world scenarios. By centring on results, it aligns learning objectives with practical skill development, nurturing a more holistic and applicable educational experience. Our college implements outcome-based education by clearly defining learning objectives, aligning curriculum with these goals, regularly assessing students' performance and adjusting teaching methods to ensure students achieve those desired outcomes. It involves setting specific, measurable, achievable, relevant, and time bound goals for students' learning experiences. A specific programme and course is set for the outcome that is clearly mentioned in the syllabus prescribed by the affiliating university under the semester system. The unitization of the syllabus is done in the beginning of the session. The students are assessed on the basis of their tests, assignments, group discussions and finally in their university papers. The practical exams are conducted as part of their curriculum. Interactive extension lectures are organized and field trips are also conducted as per requirement of the course.
6. Distance education/online education:	Online teaching during the Pandemic became the lifeline of education, bridging physical distances through digital platforms. It transformed classrooms into virtual spaces, offering both challenges and opportunities for educators and students to adapt, innovate and learn in unprecedented way. The shift underscored the importance of technology in

education, fostering resilience and creativity in the face of adversity. The college set an example of excellence by organizing classes and conducting examination through completely online mode. The teachers employed various strategies to manage online classes and tests by staying in contact with their students through Whats App groups. They utilized video conferencing tools like Zoom, Google Meet for live lectures. The faculty members recorded their lectures and shared with the students who missed their classes for some reasons. Some faculty members are still active on You Tube channels to impart knowledge. They have started training students to prepare for competitive exams. The college has started skill based short term courses in blended mode so that large number of students can get benefit of these courses.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club (ELC) has been set up in the college. This club is primarily formed to sensitize students, faculty members, and people in the area about the importance of voting. The ELC aims to strengthen the culture of electoral participation among youth, who are the future voters and pillars of Indian democracy. OBJECTIVES: The primary objective of the ELC is to promote awareness of the 'Right to Vote' among students, faculty members, and the community at large. It strives to develop a culture of electoral participation and maximize ethical voting. The ELC also focuses on educating the mass population about voter registration, the electoral process, and related matters through hands-on experiences.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the college has appointed faculty and student coordinators. Dr. Gulshandeep, from the Department of Political Science, serves as the Faculty Coordinator and Nodal Officer of ELC. Numerous students are enrolled in the Electoral Literacy Cell, actively participating in various activities. Dr. Gulshandeep is working as an ELC coordinator.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include	Numerous programs, activities, and initiatives are undertaken by the ELC, such as the celebration of

voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Voters Day, Constitution Day, and EVM use training sessions. These events are regularly organized in the college to raise awareness among students and the local public about the electoral process, the promotion of ethical voting, and enhancing the participation of underprivileged sections of society. Additional Initiative: The college has also conducted three dummy elections in collaboration with the Political Science department. During these dummy elections, candidates are elected, and they go through the entire mock election process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Various initiatives are conducted by the college in electoral-related issues. EVM (Electronic Voting Machine) awareness workshops are organized to provide information about the working of EVMs and their benefits. The college has conducted numerous lectures, poster-making competitions, slogan-writing competitions, oath ceremonies, and awareness drives to spread awareness of democratic values and participation in electoral processes. .
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Awareness workshops have been conducted for students, faculty members, and local people regarding the use of EVMs. A voter registration drive was conducted at the institute for students above 18 years of age. Additionally, the college has conducted three dummy elections with the help of the Political Science department, where candidates are elected, and they go through the entire mock election process.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3415	3203	3033	2962	3081

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 57

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
56	56	60	60	56

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
83.9	44.77	58.28	87.16	65.58

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1. **Curricular Aspects**
   1. **Curricular Planning and Implementation.**
      1. **–Government Ranbir College Sangrur is a co-educational institution of higher learning affiliated to Punjabi University, Patiala. The curriculum planning and delivery at the institution is well structured ensuring the holistic development of the students.**

The Institution ensures effective curriculum planning and delivery through a well- planned and documented process including Academic calendar and conduct of continuous internal Assessment. The college strives and adopts several initiatives in a well planned and documented way for effective curriculum delivery. Year planner is chalked out at the commencement of every session adhering to the Academic Calendar issued by Punjabi University, Patiala. According to the exam schedule of the affiliating university, the college adjusts the academic calendar for the internal examination and other add – on courses. The departments prepare academic calendars well in advance for ensuing academic sessions. The calendar carries a tentative schedule related to the admission process, commencement of class schedule, co-curricular and extra- curricular activities, major departmental and institutional events to be organized and the schedule of the summer and winter vacations. The college, thereby, follows this calendar for conducting internal evaluation tests.

There is a continuous process of internal evaluation of the students on the basis of their attendance, performance, assignments, unit tests and classroom discussions. Some of the other activities are also organized from time to time to upgrade the knowledge of the subject such as quiz, presentations, seminars, educational trips and other practical aids. Seminars, conferences, extension lectures, workshops etc. are also organized in order to provide a platform to the students to interact with academicians of repute and enhance their knowledge.

The principal holds regular meetings of the HODs and other committee members to discuss the problems related to academics and student grievances. The designated examination committee works on the slots reserved in the academic calendar for internal evaluation tests and displays the date-sheet well in advance for the Mid Term Tests. Each department prepares its separate teaching plan, Calendar and unitization of the prescribed syllabus is done keeping in mind the schedule of the internal evaluation and ensures the completion of the course in accordance with the University examination pattern. All the instructions regarding university syllabus are strictly followed. The syllabuses are shared with students.

The progress of the delivery of the curriculum is regularly monitored by taking feedback from the stakeholders and necessary corrections are made from time to time to improve the overall performance. The college ensures for adopting traditional as well as modern teaching methods to make the learning process more engaging and enticing. Students are also taught online on platforms like YouTube channels by a few teachers. ICT tools are also integrated in imparting education to students. Time tables are rigorously followed university syllabus.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 03

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 4.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
201	553	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college follows the syllabus designed by the affiliated university and therefore integrates and takes effective measures to supplement the syllabus with the core values relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. Human Resource Management, Governance, Ethics and Social Responsibility of Business form a part of the syllabi for commerce students. Students read extensively on topics like liberty, equality, justice and human rights in the discipline of Political Science. Esteemed personalities are invited to deliver talks on human and moral values. Presentations, slogan writing and quiz competitions are organized to commemorate the martyrs and social reformers to encourage the students to follow their trodden paths. International Yoga Day is celebrated with full enthusiasm to imbibe a sense of positivity among students and the faculty members. Students are encouraged to become members of NSS, NCC, Red Ribbon Club and First Aid Committees and other organizations which inculcate the spirit of social service and patriotism in them. The issues relating gender equality, women empowerment, gender identity, gender discrimination, women rights in society are dealt extensively in the syllabi of a few subjects. Committees like Women Welfare, Prevention of Sexual Harassment Cell, Gender Equity Society and Anti Ragging Committee, are constituted for the effective redressal of the grievances of the students. The college has received grants from RUSA for maintaining gender equity. The grant has been used for curtains in Girls' common room, installation of water coolers with water purifiers at various places in college premises.

The college organizes various lectures to sensitize the students relating to gender issues, female diseases like breast cancer and cervix cancer, etc. Poster making competitions and quiz competitions are also organized on the International Women Day celebration. The college also has the legacy to celebrate "Dheeyyan di Lohri" almost every year. Departments like NCC, NSS, Youth Welfare and Physical Education promote the participation of girl students in various activities. Girl students have represented

at zonal, Inter-Zonal, State and National Levels in various events and have won medals and awards.

The subjects like Environmental Science and Drug Abuse have been included as compulsory subjects at the undergraduate level for all streams to make the students aware about the various drug abuses and problems related to environment pollution and to save it from further degeneration. Besides, the college has constituted Campus Beautification, Landscaping and Environment Awareness committee. Planting saplings in the college campus is a regular feature in the campus. Whatsapp groups, E- mails and digital notices are used to minimize the use of paper. Interlocking tiles have been laid at various places in the college to maintain a clean and green campus.

Besides, a committee has been constituted for the disabled or differently-abled students. Facilities like ramps and wheel chairs have been provided in the campus for the needy students. Anti –Narcotic Club and Road Safety committees are also set up for the for sanitizing students about wearing safety belts, helmets and other road signs while driving.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 1.05

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 36

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: D. Feedback collected

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 86.23

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1523	1411	1393	1318	1176

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1590	1590	1590	1590	1550

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
1129	1022	876	886	751

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1129	1022	876	886	751

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 60.98

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The faculty of the college is well qualified dedicated and makes all efforts to make the learning process student centric by combining traditional, modern as well as possible several innovative methods. The college has well equipped Botany, Zoology, Chemistry, Physics and Computer laboratories to impart wider understanding of the theoretical concepts with the help of practical methods. Teachers also use multimedia aids (Power point Presentations etc.) in their classes to increase the retention power of the students. Post graduate students are also motivated to deliver seminars using power point presentation. Movies and audio lectures are also shared in their groups to give a better understanding of the subject. Internet/ Wi-Fi facility is also provided in some blocks of the campus (Library, HEIS, Administration Block, RUSA) which enables the teachers use internet and keep themselves updated of the latest developments. For encouraging creativity in students, the teachers use tools of information and communication technology. Computer labs with interactive boards, language laboratory and well equipped science laboratories are used. The faculty also organized live online classes on various platforms like Zoom, Google Meet etc during corona. Recorded lecture are also delivered to students in their Whatsapp groups. Students are motivated to raise questions, put doubts, participate in class discussions and give feedback on class lectures. This is how they develop confidence and analytical skills to articulate themselves. Industrial visits and training programmes are also organized for the students of professional degree courses so that they can have both theoretical and practical knowledge.

The college has a seminar hall and multi-purpose auditorium to organize the extension lectures and workshops. Guest lectures, seminars and workshops are conducted from time to time to keep the students updated in their respective subjects and fields. The faculty organizes declamation contests, debates, group discussion; quiz competitions, paper and poster-presentation competitions to increase the student participation. The teachers encourage students to give seminars in the classrooms on different topics which enhance their presentation skills, boost their confidence and also provide a better understanding of their subjects. Educational tours are also organized for the students of all streams for their overall development.

Students are given assignments to develop their writing skills. Students from Science, Commerce, Department of Hospitality and BBA attend training programmes and go for internships in various companies as per their curriculum. Students are also prepared to face the job interviews in the mock interview sessions in classroom teaching. Students are also motivated to give lectures in the class to increase their communication skills. Workshops and guest lectures are conducted by Career Counseling and Placement Cell to create awareness among students regarding job avenues. The faculty also takes care of the students having problems related to the academics by taking remedial classes of the slow learners if grant is available.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.62

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
65	65	65	65	65

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 52.43

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	35	33	24	24

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is

time- bound and efficient

Response:

The institute follows the conducts internal evaluation as prescribed by Punjabi University, Patiala. The concerned faculty members evaluate the students on the basis of their overall performance. The college has adopted effective measures to make the mechanism of internal evaluation transparent.

The students are made aware of the assessment criteria in the classroom at the commencement of the session. The university assigned fixed marks for internal assessment for each course. The students are assessed and evaluated for internal assessment on the basis of their attendance in the classrooms, their class performance, assignments, class tests and marks in their MSTs etc. The faculty follows transparent and robust criteria for the internal assessment. Students are given assignments well in advance and timely submission of the assignments is ensured by the concerned teachers. 75% attendance is made compulsory for each student to get his or her admit card for the examination. Date sheet is displayed on the notice boards well in advance for the students to prepare for their house examination. Two mid semester exams are conducted following the pattern of the university exams. These tests are evaluated within the limited time, marks are conveyed to the students and answer sheets are also given to the students to make them aware of their mistakes and improve on the weaker areas for better marks. The students who score well and attain first, second and third position are awarded in the annual function. Weak students are given special attention and remedial classes are organized for their better performance if grant available. Besides house exams and assignments, class tests and surprise tests are also conducted to evaluate the performance of the students. Each faculty member prepares internal assessment of the students and HODs ensure the submission of internal assessment which is further uploaded on the university portal by the faculty members. Record of the mid semester examination is maintained by the registrar committee in the college office.

The college deals with all grievances related to examination in timely and efficient manner. The college ensures to get the university examination forms filled by the students well in time. The date sheet of house examination and university examination is displayed on the notice board well in advance. Grievances at the college level are discussed and redressed by the principal. Students and parents are free to meet the principal for any grievance or information related to academics or examination.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Awareness about Programme Outcomes (Pos) and Course Outcomes (Cos) is created among the students by the college faculty members in the beginning of the academic session. Programme outcomes are displayed on the college website as well as college prospectus for reference for every student who aspires to get admission in the institution in his/her desired stream. Besides, college also organizes extension lectures and meetings where distinguished speakers are invited to interact with the students to make them aware about the benefits for opting the particular stream and programme. For instance:

Bachelor in Arts prepares students to gain knowledge about basic concepts of Politics, Computer, History, Sociology, History, Maths and languages. The course helps students to prepare for a number of competitive exams to appear in Civil Services and higher education. Punjabi, Hindi and English literature students develop their reading and writing skills and gain in-depth knowledge about literature and hence life (literature is a mirror of life).

Bachelor in Commerce provides career opportunities in the domain of Industry, Banking, Insurance Companies, Accountancy etc. Students can also appear for various competitive exams and become entrepreneurs of the future by gaining confidence from the practical sessions in their prescribed course.

Bachelor in Science (Medical/ Non Medical) prepare students to get jobs in chemical Industries, teaching, Laboratories etc.

Post Graduation/ Masters in English, Punjabi and Political Science enable students to pursue research in their respective fields, teaching, mass media and competitive exams. BBA, BCA PGDCA students can get placements in IT Companies, Computer Operators, Web Designers, Soft ware Planners, Data base administration, banks etc. Diploma in Food Production and Courses in Bakery and Fashion Designing are providing students lots of opportunities in enter into innovative entrepreneurship business.

Course outcomes are compiled for each course after discussion with the concerned faculty members. Making students independent and self-reliant is the basic aim of education.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment of programme outcomes and course outcomes are evaluated by the performance of the students in University examination, their result in competitive exams like UGC/NET, CSIR, PCS and UPSC, their placement in various sectors, public or private and IT companies. Career Counselling and

Placement Cell provides ample campus placement opportunities and guides the students in choosing the right career. At undergraduate level, students are offered courses like Home Science, Computer Application etc. which provide hands-on training as part of their curriculum. In some post-graduate courses students are motivated to write papers which further help them to pursue higher studies like M.Phil. and Ph.D.

State Govt. also organizes job fairs for the placement of the students in various private and public sectors. Various companies with a number of job vacancies offer job letters to qualified students and they are given training in respective fields. College remains constantly in touch with the District Bureau of Employment Exchange at the local level which also helps in the placement of students from time to time.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 76.33

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
511	540	731	924	906

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
957	874	878	950	1073

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college always takes initiatives for creation and transfer of knowledge. This encouragement has led the faculty members to have various national and international publications in peer reviewed and UGC care list journals. The faculty is also engaged in research guidance as Ph. D supervisors.

The institution also make lot of efforts in enhancing the knowledge of the faculty by allowing them to join FDPs, workshops, conferences, seminars and extension lectures which provide them a platform to learn about recent trends and new challenges in their respective domains. Students are also motivated to participate in seminars and workshops. Waste management activities like "Best out of Waste" workshops are organized to create awareness among students. MoUs with industries have been signed for industry-Institute interaction. Field and site visits for the students are regularly arranged for interaction with the industry. Most of the correspondene and payment system is also based on technology.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	1	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.51

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	5	5	7	8

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.47

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	3	8	6	5

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college organizes various activities in the neighbourhood communities to sensitize the students towards issues and vices prevalent in the society. The college has constituted four Units of NSS, NCC for girls, Red Ribbon Club, First Aid Committee, Road Safety Committee etc. which inculcate ethical values in students and incline them towards community outreach programmes which further help in their holistic development. The institute organizes Donation Camps on regular basis with in association with Civil Hospital and other health care centers. Faculty and the students participate in these Camps with full enthusiasm. Considerable units of blood are donated in the hospitals during emergencies. A list of blood donors has also been provided to various hospitals and NGOs to be contacted in case of emergency. Various programmes, extension lectures and rallies are organized to bring awareness in the society. NSS units organize camps in neighborhood communities and cleanliness drives under Swachh Bharat Abhiyaan are organized. Informative lectures by doctors on various diseases like Breast Cancer, Cervical Cancer, and awareness regarding AIDS, Health and Hygiene are also organized. Students participate in large numbers in environment consciousness drives like tree plantation, stubble burning, Road safety measures.

Besides, college also celebrates Martyrs' days, International Women's Day, World AIDs Day,

Independence Day and Republic Day, National Voters' Day and days of historic importance.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The faculty members actively participate in all the extension activities. Principal of the college has received appreciation letter from Youth Welfare Department of Punjabi University, Patiala for organizing successful Zonal Youth Festival in the college. Appericiation letters awarded by Punjab State AIDS Control Society to the college.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 91

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	13	16	20	21

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 7

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution established in 1939 accommodates more than three thousand students every year in various UG, PG, Diploma and other Add on Courses. The college has adequate number of classrooms, labs, library and computers to cater to the teaching learning needs. In the due course of time, the college has improved all the facilities for

the enhancement of teaching and learning. Classroom furniture is renovated from time to time and new furniture is installed as per requirement, new white boards/green boards/interactive boards/digital panels have been installed. College Development Council and administration make continuous efforts to enhance the infrastructure of the college for effective teaching. The college has received grants from UGC, RUSA and Punjab government for the construction and other facilities in the college.

There are more than 50 spacious rooms accommodating around 50 to 100 students per room. ICT tools are also used forgraduate as well as post graduate students.

There are well equipped laboratories in Science departments. The Department of Physics has two labs and one dark room for performing experiments. The Department of Chemistry has two labs and one room for storing chemicals and instruments. The Department of Botany and Zoology also have two labs with various specimens, microscopes, ovens and dissecting microscopes. The department of Zoology has a museum with a collection of preserved animals. The department of Botany has a well maintained Botanical garden with medicinal plants and herbs. The department of computer science has four labs with latest software tools. Physical department has well maintained ground and Yoga Room for indoor and outdoor activities. Department of Home science is well equipped with all necessary articles needed to perform various practicals.

A new library building is completed housing more than 70,000 books on various subjects. In order to help the needy students, free book bank facility is also maintained. The library has uploaded books on KOHA software. Internet facility is also provided in the library to make the e-content accessible to students and staff. The library hall is spacious and well lighted to create reading ambience.

The college has special ICT facilities equipped Seminar hall with a sitting capacity of 100 students. A multipurpose hall/ Auditorium, playground for sports and cultural activities forms a part of the co-curricular facilities in the college. A well maintained playground is used for training students for various

games, holding Athletic Meet, Inter College tournaments, matches and NCC parade. The winners of various sports events are awarded for their distinguished performance and are given cash prizes and fee scholarships.

The college has well established Youth Welfare Department for preparing students for Youth Festivals and other co-curricular activities. Talent hunt is organized every year for the selection of the students to participate in University Zonal and Inter-Zonal youth festival. Many students have bagged positions at Zonal and Inter-Zonal levels and college has won overall championship in youth festival. Various departments maintain their departmental library.

CCTV cameras are installed at key locations for the safety and security of the campus along with security guards at the college gate. Generator with a capacity of 63KVA is also installed for the power backup.

Besides, the campus provides facility of clean drinking water to every student. Water coolers with water purifiers are installed at various points in college for the safe drinking water facility.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 46.3

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
53.19614	2.21012	34.0000	43.79318	24.0669

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library is situated in the college campus with a well ventilated, spacious hall having a sitting capacity of approximately 200 students. The library is equipped with all the facilities for the students as well as students. Library houses more than 70,000 books and magazines on various subjects and disciplines for the enrichment of the staff and students. The college also has encyclopedia for the reference for various subjects. The library also has old syllabi of all the streams and classes being taught in the college. The college library also maintains a record of the old newspapers and display daily newspaper on the paper stands. New books and magazines are also displayed on the regular basis. A well trained librarian and an attendant is always there to help the students and the staff. The college library is fully automated and for this process of automation KOHA software has been installed. The software is very useful in library automated services like cataloguing, circulation, author lists and editing of library members. The software also helps in maintaining data on daily issue/return of library documents. The college has recently renovated library and the renovation process includes furniture, flooring of the reading hall and repair of the ventilators etc. a new double story library building with all modern facilities is on the verge of completion.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college runs Post- Graduate diploma in Computer Application and M.Sc IT. The subject of computer application is available for the students at undergraduate level. All the information related to important activities is uploaded on college website. Most of the departments have computers and printers for their use. The faculty uses internet facilities for access to various resources online. Nine rooms are enabled with ICT facility. Smart board facility is also available in some rooms. Projectors are used for seminars, presentations and other teaching learning processes.

The administration office, accounts office, Library, office of the Principal, HEIS department and computer labs are equipped with computer and internet access. Any student of the college can have access to internet in the computer labs and library in their free time. Old computers are replaced by new computers on regular basis as per the hour of need. Some teachers also have laptops for their departmental and office works. A Xerox machine is made available in the college canteen for the students to get photocopy facilities at minimum rates.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 42.69

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 80

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 37.33

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
26.10	30.25	18.32	25.11	27.03

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 36.51

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1447	1308	961	1035	979

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document]()
Report with photographs on ICT/computing skills enhancement programs	[View Document]()
Institutional data in the prescribed format	[View Document]()

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.96

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
307	0	0	0	0

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.18

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
79	104	88	103	116

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1046	886	872	937	1071

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.28

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	2	4	5

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 186

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
81	48	0	42	15

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 46.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
83	60	0	46	44

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institutuion has a registered alumini association which is called Ranbir Alumni Club, Sangrur (RACS). Its registration number is DIC/DRA/1516, 18-08-2003. Since 2003 the RACS has been continuously providing assistance and financial support to the institutuion. for example on the eve of annual functions the Ranbir Alumni Club provides awards to the best academic and sports achievers of the institutuion.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision and mission of the institution are centred on the creation of "Human- Capital' equipped with the skills of the present day and the inculcation of a spirit of self-reliance, enrichment, and empowerment in the students through participative measures. The institution is committed to democratizing all the spaces of local governance. The college is committed to offering an unparalleled education on a journey that is intellectually socially and personality transformative. The college is committed to:

 To impart world-class higher education

 To empower students to evolve as creative and sensitive professionals.

 To evolve socially responsible men and Women, sensitive and sensitized to green practices.

 To raise responsible citizens who bring value to society and contribute towards nation-building.

The IQAC, various Staff Council Committees, and other statutory bodies of the college work towards ensuring that the academic environment of the college remains inclusive and that holistic feedback from all stakeholders leads to desired Change. Every effort is made to make them physically fit, emotionally balanced, and culturally aware of the rich heritage of the country. The institute is ready to embrace NEP 2020 and lead its students toward educational practices which are more flexible, diverse, and inclusive.

Various administrative committees, academic committees, and clubs are functioning in the college. There are various administrative committees in college in which, not only teaching staff, but parents and students are also made to involve. For this purpose, the college principal has constituted an adequate number of committees. Prominent examples are PTA (Parents Teacher Association) in which some of the most important executive positions are assigned to parents of students and that too by process of open nomination by duly constituted PTA committee. With an increasing heterogeneous student profile, it is imperative that diversity be inclusive, and students mature into evolved respectful citizens of our country. Furthermore, our educational practices lay equal emphasis on experiential learning beyond the classrooms as well as equip our students with skill that are in tandem with the needs of the industry. Feedback from stockholders leads to desired changes. Not only are their skills augmented and enhanced through several add on courses, but every effort is made to make them physically fit, emotionally balanced, and culturally aware of the rich heritage of our country.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The key to effective management is in well-defined policies and procedures for the functioning of every aspect of college life. This college is a public institution and is governed by the office of the Directorate of Public instructions DPI (colleges) Higher Education, Government of Punjab. At the central level, the institution is also governed by the Ministry of Human Resources Development (MHRD), the Government of India, and the University Grants Commission (UGC). The college is affiliated with Punjabi University, Patiala, so it follows the rules and regulations made by Punjabi University, Patiala. The college follows the rules and regulations laid down by Punjabi University, Patiala for promotions, appointments, service rules, procedures, etc. In the appointment and promotion of the college staff (teaching and non-teaching) reservation policy of the State Government is followed. The Principal works in tandem with the governing body to ensure the effective administration of the college. He also ensures periodic proposals and reports are prepared and submitted to higher authorities. For the smooth running of the college, the Principal forms some committees which are almost 50 in number. College Council, Co-ordination Committee, Bursar, Staff Secretary, Senior Tutors, Prospectus Printing, College Magazine and Annual Report Committee, Cultural Activities Committee, House Exam Board, Dr. Bhim Rao Ambedkar Scholarship Scheme and Other Scholarship, Property Maintenance, Beautification, Landscaping and Environment Awareness Committee, Time Table, Teaching Workload and Proctorial Duty Committee, IQAC, College Development Council, RUSA, AISHE, ELC/SVEEP, Buddy Programme, Library Committee, Right to Information Act Committee, Career Guidance and Placement Cell, Drinking Water, Water Supply, Electricity, Generator, Sound System Committee, Campus Security and Watchman Incharge Committee, Self-Finance Courses, Physically Challenged Special Students Welfare Committee and Anti Narcotic Club, Road Safety Measure Committee, TDS, UGC, Disciplinary Complaint Redressal and Anti Ragging Committee, Legal Literacy Club, Right to Service Act Committee, Women Welfare, Prevention of Sexual Harrassment, Gender Equity Society Committee, Social Welfare Committee, Committee on Best out of Waste, Student Grievance Redressal Committee, MIS Data Updation Committee, MIS Open Course Student Data Maintenance Committee, MIS Library Management Updation Committee, National Cadet Core (NCC), National Service Scheme (NSS), Punjabi University Related Issues, JGND, PSOU Related Issues, Apprenticeship Training related Activities, Ek Bharat Shreshth Bharat Committee are some Committees. Recently an open university named Jagat Guru Nanak Dev University has opened its regional center on the college campus.

Jagsir Singh is appointed as its nodal officer. The university provides the following courses:

Certificate Course in Creative Writing and Content Development.

Certificate Course in Software Development and Programming.

Certificate Course in Entrepreneurship creativity and Innovations in Business. Diploma in Fashion Designing.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Institution measures the performance of the faculty and also identifies potential aspects for improvement that can eventually lead to further progress and growth of the employee. The functioning of the Performance Appraisal system in our institution is as follows.

TEACHING STAFF:

For the performance-based appraisal system, a confidential self-

assessment Performa, provided by DPI (colleges)Punjab, is dully filled

by the faculty members every year.

For Overall assessment, faculty members are assigned supplementary (additional) activities besides academics in terms of duties and responsibilities. These kinds of activities become a record of their academic administrative, professional and co-curricular activities. Increments and Promotions are based on the annual confidential reports evaluation. The faculty members are informed well in advance of their due promotion. It is also based on the performance evaluation of a teacher.

NON-TEACHING STAFF:

Through ACR (Annual Confidential Reports) and APA (Annual Performance Appraisal), all non-teaching staff is also evaluated. Staff members are evaluated under various grades i.e. Excellent, very good, good, highly satisfactory, satisfactory, average, and poor. These grades are judged through various traits i.e. characters and habits, departmental abilities, ability to do work, discipline, reliability, relations, cooperation with superiors/ subordinates/colleagues/students, and public and technical abilities.

Other welfare measures for teaching and non-teaching staff are detailed below:-

Child Care Leave:- Child Care Leave is granted to female Government employees to look after their children till 18 years of age to meet their needs like exams, and sickness as per the Government of Punjab.

Maternity Leave:- Faculty are also granted maternity leave as per Government of Punjab rules.

Leave Travel Concession:- Teaching and Non-teaching Staff avail of Leave Travel Concession as per Government and University rules according to their individual entitlement.

Medical Reimbursement:- The college offers Medical Reimbursement faculty for all permanent employees (Teaching and Non-teaching Staff.

Penion:- Retired faculty and non-teaching staff receive a pension as per Punjab Government rules.

Training Programs:- Teaching staff is supposed to attend Refresher Program or Faculty Development Program.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 4.51

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	5	0	3	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution conducts internal and external financial audits regularly. The college gets its accounts internally audited by Charted Accountants. These accounts are related to the PTA, UGC, and Self-Financing society of the college. The external audit is done by Punjab Government time to time. All the relevant financial rules of Punjab Govt. are compiled with while making any expenditure.

The external audit of all govt. grants/other grants are carried out by auditors of the AG Punjab. The last audit was done in 2012.

Being a Govt. institution the College complies with all the suggestions/objections of the auditors

.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Every institute has a vision and a mission. In order to fulfill them, the institute needs a committee. The work is accomplished with the help of IQAC. The college has established Internal Quality Assurance Cell (IQAC) since 2004. It is established for the betterment of the college and this is what the IQAC committee has been doing since 2004. IQAC has external members in its committee who are from different fields.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity means respecting all people without discrimination regardless of their Gender. Govt . Ranbir College being a co-educational Institute has framed a gender sensitization plan that presides over gende sensitivity.

Various Committees for Gender Equity are:

    1.Gender Equity Cell:-

The Gender equity cell aims at generating equality among both the sexes. Days related to celebrating women such as International Women's day, are celebrated to bring attentiontowards issues like Gender discrimination, female foeticide. The Cell organizes seminars, awareness lectures that oppose discrimination based upon gender.

2. Red Ribbon Club:-

The club aims to sensitize the youth with correct information on HIV/AIDS and preventive measures for its, spread. Through seminars, district level quiz competitions, posters and slogans, the awareness is generated among the youth about evils like AIDS.

3. Red Cross:-

This committee focusing over the women health, organises Health Care Lectures. 'Health Care and Cancer Awareness'.- A lecture was organised especially to teach the girls/women to keep hygiene during menstruation in order to prevent form evils like Cancer.

4. Grievance Redressal Committee:-

This committee aims to resolve the complaints brought to it without any kind of bias by maintaining the confidentiality of the matter.

5. NSS:-

The spirit of Nationalism, Patriotism, Leadership and Selfless Service is inculcated among the NSS volunteers irrespective of their gender. The camps organized by NSS units (both boys and girls) are the

best examples of Gender Equity. The volunteers (boys & girls) learn and serve together in harmony.

6. NCC:-

NCC Army wing under 4PB. Girls BN Patiala, organizes regular parades with the support of BN Cadets, takes part in camps, Certificate Exams etc. Cadets of the wing also participated in shooting completition held at Bhawanigarh Shooting Range.

Facilities For Women On Campus:

To ensure safety and security of women, CCTV Cameras have been installed in the campus. Record of surveillance can be checked anytime. The college has secured boundary walls. The institute has a rotational proctorial duty system. In order to maintain discipline, the members of proctorial group in their free period, are bound to take round of the college. There is a barrier at the entrance gate to check the ID Cards of the students. There is special strict implementation of anti-ragging within the campus.

Career Councelling And Skill Development Cell:

To make the students self reliant and competent for the upcoming challenges, the cell arranges workshops for promoting the skills of girls.

Common Rooms:

The college has two common-rooms for girls where they can study, relax and indulge in group discussion in their free time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Tolerance and Harmony Towards Culture:

Culture plays an important role in the development of any Nation. A country as diverse as India is symbolized by the Plurality of it's culture. India is well known for its Unity in Diversity across the world. Celebrating this diverse culture of the Nation an "Inter Disciplinary Feast On Authentic Treats" was organized by the Home Science Department of the college on March 29, 2022. Students from every stream of the college participated in 'KASHMIR TO KANYAKUMARI' delicacies made by them. Dressed up in the traditional costume of the particular state, the girls presented the famous food of that state. A panel of judges gave it's judgement on the basis of presentation and taste.

Region:

Being a famous institute of the region, the emphasis is given on the promotion of regional folk dances – Gidha, Bhangra, Sammi and Jhumar. The students learn and perform during youth festivals and hence represent their state and region.

Ek Bharat Shreshth Bharat Club:

The club is representation of diverse culture of India. The club organizes quiz competitions, Poster making competitions and Interactive sessions with students etc. In addition to this, the club also participated in the drive 'Har Ghar Tiranga', 'Selfie with Tiranga' form 13th to 15th August 2022.

Linguistic:

Various language departments of the college (Hindi, English, Punjabi & Sanskrit) enhance the linguistic skills of the students for which 'College Bhasha Manch' has been established. This aims to celebrate language days, birth anniversaries of famous literacy personalities. This manch plays the role of platform for student to express and share their views.

Conimunal and Socio-economic Initiative:

College offers government scholarships for economically weaker students. The institute encourages participation of students in sports, NCC, NSS activities at state level and National level to inculcate in them a habit of living with people from a different background.

Sensitization of students and employer to the Constitutional Obligations, values, rights, duties and responsibilities of citizens.

The ELC (Electoral Literacy Club) has been set up in the college to strengthen the culture of electoral participation among youth who are the Future Voters. Spreading awareness about the 'Right to Vote', it strives to develop ethical voting. The ELC carries out a number of activities like celebration of Voter's

Day, Constitution Day, EVM use training sessions etc. The club has conducted during elections for three times. SVEEP activities are carried out to motivate students to make their voter ID-Cards.

Human Rights Committee:

The committee tries to generate sensitivity and develop the basic knowledge of Human rights among the students. It also educates about the violation of Human rights happening in the surrounds. The Human rights committee of the institute seeks to promote the ideology of equality by organizing seminars, workshops and campaigns. An Inter College Poster making competition was organized by it on 10th Dec, 2022 on the occasion of 'International Human Rights Day.'

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

(2021-22)

1   **Best Out Of Waste Society**

'Best Out of Waste Society' was established with a view to promote it as the Best Practice of the Institution which is helpful in bringing out the best out of the student. The society is comprising of 100 students whose what's app group was formed .The convenor of the society, Mrs. Nirmal, has a vision to bring out the hidden talent of the volunteers, organized a three day workshop during which the student were taught to make useful things out of cardboard waste paper and empty bottles. Different mentors on the three days guided the students. This workshop from 101-03-2022 to 12-03-2022 .proved very useful for the students as well as the Institution.

The usefulness of workshop was proved during an exhibition held on 19-0302022 by the students who had learnt to mark new/useful things out of waste material. The students enthusiastically exhibited articles made by them and gained lot of confidence from this exhibition.The winners were given medals at the end of function.

(2021-22)

Best Out Of Waste Society

' Best Out of Waste Society' consecutively organized its Annual Exhibition in the session 2022-2023.An Exhibition-cum Salewas organized on 18-03-2023.The motto of

of this exhibition was '???? ??? ???? ?????' under which the students exhibited the articles and sold them. The exhibition comprised of almost 30 stalls of different articles made of cardboard paper, tin, glass, empty bottles etc. Even the students from hospitality department had a stall of eatables (... of the residue). The students were given the prizes on the basis of the money earned as well as the outer beauty of the products. The exhibition was really useful for the volunteers as well as the institution. It helped in building self confidence of the students and it also proved financially fruitful. The main objective to organize this exhibition was to make the students financially independent

.2 **Title-Self Help Group (HUNAR)**

1. **Objective**

   The purpose of this practice is to generate handcraft skills in students. Alongside their study, the students can expertise some daily household chores and then further strengthen themselves in these daily household handcraft skills to make them sources of earning.

   3 Context -

   This practice helps in pedestalizing the ability or talent of the students to work. The students come ahead to work (especially manually) unhesitatingly driven by their inner spirit for competition. The majority of our college's disciples comprise students from rural areas. Most of them belong to proletariat section of the society who earns their bread daily with sweat and blood. Keeping in mind the interests of students belonging to such sections of the society, our college provides guidance (other than academic) to these students with time to time so that this guidance can benefit them at some point of time in near future.

   4 The Practice -

   With the purpose of overall personality development of the students, many such training camps and workshops are organized in our college which will definitely prove beneficial for students in their future. Especially the NSS units running in the college, they keep on organizing such skill development oriented activities during their camps. In a 7 day NSS camp of Unit 4 (girls) organized during the session 2019-2020, girl students were motivated towards daily household chores which are otherwise seen as menial jobs. But under the expedition titled "Hunar" girl students were motivated by professionals. The girl students made pickles, sculptures from clay and also designed envelopes used on typical cultural occasions. These different handmade resources and tools were also presented on the last of the camp as exhibition. The students and teachers of the college bought useful items from this exhibition. The students can also get useful outcome out of this beyond mere learning. They also earned though a little. It was a wonderful sight to see the glowing faces of the students after this meager earning, for it had stroked a sense of confidence in them for hard work.

5 Evidence of Success: -

This practide (which was started with the motive of encouraging students towards learning remained a success. Our college encourages students especially belonging to the humble and downtrodden backgrounds) towards such handcraft skills so that they can be self-dependent when it comes to earning which will lighten the burden of their aged family members.

It also ignites a sense of honesty and hard work amongst them. Such activities help students in strengthening themselves in useful handcraft chores which will be beneficial in future. If one didn't get any govt. job, he /she can earn their bread by such handcraft skills and they would be able to fulfill the basic household needs of daily life. In this way this practice encourages students towards autonomous jobs. Because when they will work hard, this will also help in strengthening the moral standard of the students.

6 Problems encountered and resources required -

There wasn't any problem during this practice because whatever the students had spent on different things, they also get it back in the form of earning during exhibition. The college administration should hold such activities to encourage autonomous professions according to the choice or interest of the students. The alumni of college will one day play their respective part in the. society and will help the society with their due contribution.1)Rallies against stubble burning has a powerful impact on the problem. According to a survey total 10 percent decrease has been recorded in the stubble burning cases2)Blood donation camps are organized on regular basis.3) plantation is done on regular basis.4)First aid training and road safety trainings are organized on regular basis

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Portray the performance of the Institution in our Area distinctive to its priority.
Govt. Ranbir College, Sangrur came into existence as Inter College on the occasion of Golden Jublie of Late Maharaja Ranbir Singh of Jind domain in the year 1939. It got converted into a degree college in

1943. Maharaja Ranbir Singh was a great promotor of education and had a great zeal for educational institutes which became foundation of Govt. Ranbir College.

in 1963, the local Ranbir College for girls was merged into this and it turned out as co-educational college. In 1970, this college was added to the jurisdiction of Punjabi University, Patiala. The college is situated on Sangrur-Patiala road having large playgrounds at the entrance and large green lawns inside a total area of 26.42 acres.

The heritage building of the college shows that it is an old building of district Sangrur. There is a branch of State Bank of India for the convenience of students and faculty members.

We teach B.A., B. Sc., B. Com., M.A. English, M.A. Punjabi and M.A. Political Science . Under HEIS BCA, BBA, PGDCA, Hospitality Diploma in food production, M. Sc. (IT) etc. courses are taught. Special attention is given to overall personality development of the students. Along with Academics, the students are encouraged to participate in literary, sports, curricular and co-curricular activities. Youth festivals conducted by the University provide a platform to the students to show their talent in the various activities like singing, dancing, acting, debate, declamation, quiz etc.

Govt. Ranbir College is one of the famous colleges of Punjab State. It can boast of a new library made with state of art and design. In addition various magazines and journals are also available. The students can sit in the Reading Room and study in their free time. They can get a book issued for 14 days. So, College library is very helpful in the academic growth of the students. Every session, college magazine 'The Ranbir' is printed which is full of creative writings as given by the students. It is a platform for the students to share their views in the form of essays, articles and poems etc. Having a member of facilities like common rooms, cycle stands, college canteen etc., the college is excelling in Academics, cultural and sports activities. It is famous in the area for special achievements in sports as well.

The college has a rich legacy of doctors, engineers, writers, teachers, International players, artists and ministers. As per the need of the hour, new courses are being introduced which are employment oriented. The college is making progress by leaps and bounds. The students of the college excel in different spheres. The institute acts as a great benefactor to all students of area.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- **The college has a very cordial and professional relationship with the District Administration**

- **Deputy Commissioner, Police Department, District Employment Officer, District Social Welfare Department, District Sports Complex Officer, PWD, Sangrur and Panchayati Raj Sangrur. Consequently, the college receives prompt help from them whenever required.**

- **The college offers free education to students belonging to SC categories as per Govt. Policy.**
- **College also has Women Welfare Cell for gender sensitization and awareness about rights and duties.**
- **The college also celebrates Education Day, Teachers' Day, 'Energy Conservation Day and 'Environment Day'. The college also celebrated the 150th Birth Anniversary of Swami Vivekanand last year.**
- **The college responds to Eco-concerns with its Eco-friendly initiatives under the guidance of the Environment Awareness Society in the college.**

- **To maintain a pollution-free campus, the college has a separate space for the parking of vehicles.**

- **A Legal Literacy Cell has been formed to organize various awareness lectures on Legal Rights and Duties.**

- **The facility of Zero Balance Accounts for students has been facilitated in the Extension Branch of State Bank of Patiala in the College.**

- **Anti-Narcotic Club has been constituted. The college is proud of the fact that college has been declared a 'No Smoking Zone**

- **To create awareness about the safety rules among students, Road Safety Committee has been constituted.**

- **Every student contributes to State Red Cross Fund by purchasing National Flag. The college is proud of the fact that college has been honoured on the behalf of the Hon'ble Governor of Punjab for its Red Cross Activities. The College also organizes 'Blood Donation Camps'.**

- **The college has signed various MOUs with various bodies for an effective connection with community.**

- **There is a very active Placement Cell of the college.**

Concluding Remarks :

On the whole, despite certain constraints, the college is doing extremely well and certainly will keep on serving the public with the same zeal and honesty. We are doing our best to make our students truly

cosmopolitan so they may learn how to survive and flourish in a ever-changing world. The market conditions are changing. It is an era of expertise. We constantly make sure that our students may be more conscious of assimilating knowledge so that they may generate employment and be entrepreneurs in the true sense of the word.