

ਦਫਤਰ ਪ੍ਰਿੰਸੀਪਲ ਸਰਕਾਰੀ ਰਣਬੀਰ ਕਾਲਜ, ਸੰਗਰੂਰ

ਨੋਟਿਸ ਮਿਤੀ 06-10-2026

ਸੈਸ਼ਨ 2026-27 ਦੌਰਾਨ ਕਾਲਜ ਦੇ ਸਮੂਹ ਐੱਸ.ਸੀ. ਕੈਂਟਾਗਿਰੀ ਅਧੀਨ ਦਾਖਲ ਹੋਏ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਪੋਸਟ ਮੈਟ੍ਰਿਕ ਸਕਾਲਰਸ਼ਿਪ ਫਾਰ ਐੱਸ.ਸੀ. ਤਹਿਤ NSP (National Scholarship Portal) ਖੁੱਲ੍ਹ ਗਿਆ ਹੈ। ਇਸ ਦੀ ਅਪਲਾਈ ਕਰਨ ਦੀ ਆਖਰੀ ਮਿਤੀ 15-11-2026 ਹੈ। ਵਿਦਿਆਰਥੀ ਹੇਠ ਲਿਖੇ ਦਸਤਾਵੇਜ਼ ਮੁਕੰਮਲ ਰੂਪ ਵਿੱਚ ਲੜੀਵਾਰ ਲਗਾਕੇ ਕਾਲਜ ਦਫਤਰ ਵਿੱਚ ਸ਼੍ਰੀਮਤੀ ਸਰੋਜ ਰਾਣੀ ਕੋਲ ਅੰਤਿਮ ਮਿਤੀ ਤੋਂ ਪਹਿਲਾਂ-ਪਹਿਲਾਂ ਦੇ ਪੜਤਾਂ ਵਿੱਚ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣਾ ਯਕੀਨੀ ਬਣਾਉਣ। ਜੇਕਰ ਕੋਈ ਵਿਦਿਆਰਥੀ ਨਿਯਤ ਮਿਤੀ ਤੱਕ ਫਾਰਮ ਜਮ੍ਹਾਂ ਨਹੀਂ ਕਰਵਾਉਂਦਾ ਤਾਂ ਉਹ ਇਸ ਦਾ ਖੁਦ ਜ਼ਿੰਮੇਵਾਰ ਹੋਵੇਗਾ ਅਤੇ ਕਾਲਜ ਦੀ ਪੂਰੀ ਫੀਸ ਭਰਨ ਦਾ ਪਾਬੰਦ ਹੋਵੇਗਾ।

1. ਵਜ਼ੀਫਾ ਫਾਰਮ (ਅਸਲ) ਵਿਦਿਆਰਥੀ ਵਲੋਂ ਹਸਤਾਖਰ (ਸਮੇਤ ਫੋਟੋ)
2. ਦਾਖਲਾ ਫਾਰਮ (ਸਮੇਤ ਫੋਟੋ)
3. ਵਿਦਿਆਰਥੀ ਦਾ ਆਧਾਰ ਕਾਰਡ ਦੀ ਕਾਪੀ ਅਤੇ ਵਿਦਿਆਰਥੀ ਦੇ ਮਾਪਿਆਂ ਦੇ ਅਧਾਰ ਵਿਦਿਆਰਥੀ ਵਲੋਂ ਤਸਦੀਕ।
4. ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਦੀ ਕਾਪੀ
5. ਦਸਵੀਂ ਦਾ ਸਰਟੀਫਿਕੇਟ
6. ਬਾਰਵੀਂ ਦਾ ਸਰਟੀਫਿਕੇਟ
7. ਆਮਦਨ ਸਰਟੀਫਿਕੇਟ ਦੀ ਕਾਪੀ (ਸਾਲ 2026-27)
8. ਆਧਾਰ ਸੀਡਡ ਬੈਂਕ ਅਕਾਊਂਟ ਸਟੇਟਸ ਦੀ ਕਾਪੀ।
9. ਵਿਦਿਆਰਥੀ ਦਾ ਬੈਂਕ ਖਾਤਾ।
10. ਪਿਛਲੀ ਵਿਦਿਅਕ ਯੋਗਤਾ ਨਾਲ ਸਬੰਧਤ ਦਸਤਾਵੇਜ਼
11. ਹਾਜ਼ਰੀ ਸਬੰਧੀ ਪ੍ਰੋਫਾਰਮਾ।
12. OTR ਨੰਬਰ ਦੀ ਕਾਪੀ।
13. ਵਿਦਿਆਰਥੀ ਦੀ ਫ੍ਰੀਸ਼ਿਪ ਕਾਰਡ ਦੀ ਕਾਪੀ। (ਜੇਕਰ ਉਪਲਬਧ ਹੈ)
14. ਵਿਦਿਆਰਥੀ ਵਲੋਂ ਦਿੱਤੀ ਜਾਂਦੀ ਅੰਡਰਟੇਕਿੰਗ।

ਨੋਟ- 1 ਸੈਸ਼ਨ 2026-27 ਲਈ ਪੋਸਟ ਮੈਟ੍ਰਿਕ ਸਕਾਲਰਸ਼ਿਪ ਫਾਰ ਐੱਸ.ਸੀ. ਲਈ NSP (National Scholarship Portal) ਉਪਰ ਹੀ ਅਪਲਾਈ ਹੋਵੇਗਾ।

2. ਸੈਸ਼ਨ 2026-27 ਦੌਰਾਨ ਜਿਨ੍ਹਾਂ ਐੱਸ.ਸੀ. ਵਿਦਿਆਰਥੀਆਂ ਨੇ ਕਾਲਜ ਵਿੱਚ ਦਾਖਲੇ ਸਮੇਂ FEE CONCESSION ਲਿਆ ਹੈ।

ਉਹਨਾਂ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਇਹ ਸਕਾਲਰਸ਼ਿਪ ਲਈ ਅਪਲਾਈ ਕਰਨਾ ਲਾਜ਼ਮੀ ਹੈ।

ਨੇਤਲ ਅਫਸਰ ਸਕਾਲਰਸ਼ਿਪ

ਪ੍ਰਿੰਸੀਪਲ ਸਰਕਾਰੀ ਰਣਬੀਰ ਕਾਲਜ

ਸੰਗਰੂਰ।

06/10/26



Step-by-Step Procedure for Scholarship through the National Scholarship Portal (NSP)



i Students are advised to follow the steps below carefully while applying for a scholarship through the National Scholarship Portal (NSP).

NSP Website: <https://scholarships.gov.in>

1



STEP 1: Generate OTR (One Time Registration) Number

- Generate the OTR (One Time Registration) number on the NSP portal.
- The OTR is a unique 14-digit number assigned to the student.
- The OTR remains applicable throughout the student's academic career.
- OTR is mandatory for applying for scholarships hosted on the National Scholarship Portal and other linked scholarship portals.

2



STEP 2: Complete Face Authentication for OTR

- Students are required to complete Aadhaar-based face authentication as part of the OTR registration process.
- Ensure that the authentication is completed successfully before proceeding further.

3



STEP 3: Read and Accept Consent and Undertaking

- Read the OTR guidelines carefully.
- Read the consent regarding the use of Aadhaar/OTR for de-duplication on NSP and State/UT Scholarship Portals.
- Accept the required consent and undertaking.
- Proceed only after understanding and accepting the terms.

4



STEP 4: Apply for Scholarship on NSP

- After successful generation of the OTR, the student must separately complete the scholarship application.

5



STEP 5: Fill in Basic Information

- Select "Apply for Scholarship."
- Enter or verify the required Basic Information.
- Carefully check details: Name, Date of Birth, Gender, Aadhaar-related details, Category, and other demographic information.
- Ensure that all information matches the student's official records and supporting documents.
- Click "Save and Next."

6



STEP 6: Select Institution Using the AISHE Code

- Search for and select the institution, preferably using the AISHE Code.
- For example, the AISHE Code for DAV University, Jalandhar is U-0776.
- Verify that the correct institution is displayed. (Don't proceed if the institution name is wrong. Plz bring to the notice of your institution)
- Select the institution and continue with the application.
- Read and accept the relevant undertaking.
- Click "Save and Next."

7



STEP 7: Select Scholarship Application Type

- Select "Apply Fresh."
- Important: Since the State is implementing PMS-SC for the first time this year, renewal students will also apply under "Fresh."
- Students should select the application type as instructed by the concerned scholarship authorities/institution.

8



STEP 8: Proceed through "My Applications"

- Go to "My Applications."
- Locate the relevant scholarship application.
- Click "Proceed."
- Select "Fill/Edit Application."
- Carefully complete or verify all sections of the application.
- Check each section before proceeding to the next step.

9



STEP 9: Upload Supporting Documents

- Upload the required supporting documents through the NSP portal.
- Documents generally required: Income Certificate, Caste Certificate, Last Result/DMC, Freeship Card (for renewal students, where applicable).
- Follow document upload requirements: clear and legible copies, PDF/JPG/JPEG format, file size 20 KB (minimum) to 500 KB (maximum).
- Verify each uploaded document.
- Click "Save & Next."

10



STEP 10: Review the Complete Application

- Carefully review the complete application.
- Verify all personal, academic, institutional, category, bank, and other details.
- Check that all required documents have been uploaded correctly.
- Ensure that the information matches the student's official documents.
- Correct any errors before proceeding to final submission.

11



STEP 11: Complete Applicant Undertaking and Final Submission

- Read the undertaking carefully.
- Confirm that all information provided is true and correct.
- Accept the required declaration/undertaking.
- Proceed to final submission.

Final Submission

- Click "Final Submit."
- Read the confirmation/declaration carefully.
- Click "Proceed."
- Confirm the final submission.

Important: Once the application is finally submitted, changes may not be possible. Therefore, students should carefully verify all details before clicking "Final Submit."

12



STEP 12: Print and Preserve the Submitted Application

- Go to the Application/Print section.
- Select "Print Application Form."
- Download and save the application form as a PDF.
- Take a printout of the submitted application form.
- Keep the printed application form and PDF safely for future reference, verification, and institutional submission, if required.

Final Checklist for Students

- ✓ OTR generated successfully
- ✓ Aadhaar-based face authentication completed
- ✓ Required consent and undertaking accepted
- ✓ Scholarship application selected
- ✓ Basic information verified
- ✓ Correct institution selected using the AISHE Code.
- ✓ "Apply Fresh" selected, where applicable
- ✓ All application sections completed
- ✓ Required documents uploaded in prescribed format and size
- ✓ Complete application carefully reviewed
- ✓ Applicant undertaking accepted
- ✓ Application finally submitted
- ✓ Final application form downloaded and printed
- ✓ A copy of the submitted application retained for future reference

Follow all the steps carefully to ensure successful submission of your scholarship application. For any issue, contact your institution or visit the NSP Helpdesk.

NSP - PM Scholarship for SC Students (Sample Performa)

 [Login](#)

[Register](#)

[Know your DTR](#)

[FAQ's](#)

[Grievance](#)

Application Login

New user? [Register yourself](#)

[Login with Aadhaar](#)

[Login with APAAF](#)

[Login with OTR](#)

Enter OTR (One Time Registration) No.

Enter OTR (One Time Registration) No.

[Forgot OTR?](#)

Password

Enter your password

[Forgot Password?](#)

Login with OTR

Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct CTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.

Enter Details

Scholarship Category

Post Matric/Top Class/MCM

Community

SC

Religion

Annual Family Income

Divyangjan

Parent's Profession

Marital Status

Single Girl Child

Any of the Parents not alive

Select Option

Permanent Address

Domicile State

PUNJAB

District

Locality

☒ Rural ☐ Urban ☐ Other

Sub District

Village

House No./ Street No

Pin Code

Save as Draft

Save & Next

Academic Details

Present Course/ Class Details

Institute UDISE+ / AISHE/ NCVT Code

C-22079

Select your Institute

GOVT. RANBIR COLLEGE, SANGRUR Patiala Road Near Maan Colony Sangrur

Get Institute

Present Class/ Course

 You must re-select your institute from the Search Institute section before changing the Present Class/Course

Present Class/ Course Year

Present Class Start Date

Admission/ Registration/ Enrolment Number

ਪ੍ਰੀਤਵਿੰਦੀ ਰਜਿਸਟ੍ਰੇਸ਼ਨ ਨੰਬਰ (914 ਤੋਂ ਸ਼ੁਰੂ ਹੋਣ ਵਾਲਾ)

Admission/ Registration/ Enrolment Year

Roll No

ਮੌਜੂਦਾ ਕਾਲਜ ਹੋਲ ਨੰਬਰ

Section

UG- ਪੰਜਵੀਂ ਸਾਲ ਦੀ ਦਿੱਤੀ Section

Academic Details

Present Course/ Class Details

Institute UDISE+ / AISHE/ NCVT Code

C-22079

Previous Academic Details

Previous Board/ University

Previous Passing Year

Previous Class/ Course / Qualifying Exam

Previous Class %

10th Class Details

12th Class Details

Competitive Exam Details

Previous

Save as Draft

Save & Next

User Information

OTR ID

Applicant Name

Applicant Mobile

Logged in using OTR ID

My Applications

Status

File/Edit Application

Withdraw Application

Scheme Available

Scheme Specific Details

Upload Documents

Agreement/Understanding

Scheme Details

Already Opted Schemes (if any)

Application Id

Scheme Name

CENTRALLY SPONSORED POST MATRIC SCHEME FOR SC STUDENTS-PUNJAB

Fresh/Renewal

Scatter/Welfare

Fresh

WELFARE

Select Scheme

☒ CENTRALLY SPONSORED POST MATRIC SCHEME FOR SC STUDENTS-PUNJAB (WELFARE)

Save as Draft

Save & Next

User Information

Applicant Name

Applicant Mobile

Logged in using : OTR ID

My Applications

Status

Withdraw Application

Scheme Available

Scheme Specific Details

Upload Documents

Applicant Understanding

Scheme Specific Details

CENTRALLY SPONSORED POST MATRIC SCHEME FOR SC STUDENTS-PUNJAB

Do you belong to DNT Category?

No

Previous

Save as Draft

Save & Next

User Information

DTR ID: 214

Applicant Name: R...

Applicant Mobile: ...

Logged in using OTR ID

My Applications

Status

Finalize Application

Withdraw Application

Scheme Available

Scheme Specific Details

Upload Documents

Applicant Information

Upload Documents

Upload/ Link Document(s)

Note:

- Document should be in pdf/ jpg/ jpeg format and file size must be in between 20kb to 500kb
- Mandatory to upload.

- Scanned Copy of marksheet of last academic qualification
- Caste Certificate issued by the Designated State/UT Authority
- Income Certificate issued by the Designated State/UT Authority
- Freeship Card

Choose File No file chosen

Choose File No file chosen

Choose File No file chosen

Choose File No file chosen

UG- 12th DMC
PG- UG मध्यम मंडल DMC/ डिग्री मंडल

Mandatory (आवश्यक)

Optional