



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Govt. Ranbir College, Sangrur
• Name of the Head of the institution	Prof. Sukhbir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01672234133
• Mobile No:	9417347675
• Registered e-mail	gcsangrur@gmail.com
• Alternate e-mail	sukhbirsingh8328@gmail.com
• Address	College road, Outside Patiala Gate,
• City/Town	Sangrur
• State/UT	Punjab
• Pin Code	148001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **Punjabi University, Patiala**
- Name of the IQAC Coordinator **Prof. Monika Sethi**
- Phone No. **01672234133**
- Alternate phone No. **01672234133**
- Mobile **8283000436**
- IQAC e-mail address **gcsangrur@gmail.com**
- Alternate e-mail address **monikasgr9@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://ranbircollegesangrur.com/Article.aspx?document_detail_id=207

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	Nil	2004	03/05/2004	02/05/2009
Cycle 2	B	2.47	2014	05/05/2014	04/05/2019

6. Date of Establishment of IQAC

01/07/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Perspective plan of development for 2020-21 was prepared.
- During the pandemic time the institution had to shift for online mode of teaching, viewing the challenges and possibilities of this particular mode of teaching it was recommended to strength the ICT infrastructure in College was suggested
- Feedback from student and teachers was obtained.
- Faculty was motivated to seek new disciplines for wholesome development of students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Maintenance of Music Instruments of the Music Department	Rs. 36344 spent from the college fund to repair sitars of Music Departments.
Maintenance of Chairs	Rs. 22120 spent from the college fund
Enhancement of Electricity Supply	A battery is purchased of Rs. 8500 for the electricity generator from the university fund.
Maintenance of College Building	Fiber nets were installed in the Bio department with the Rs. 19927 from the University fund.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Principal, College Council	05/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Alternate e-mail address	monikasgr9@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216				
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			1		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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Name	Date of meeting(s)
Principal, College Council	05/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	04/02/2022

15. Multidisciplinary / interdisciplinary

Diverse kind of courses are offered to students and the detailed list is provided below:

Program	Course Name
Under-graduate	BA
Under-graduate	B.Sc. Medical
Under-graduate	B.Sc. Non-Medical
Under-graduate	B.Com
Under-graduate	BCA
Under-graduate	BBA
Post-graduate	MA Political Science
Post-graduate	MA Punjabi
Post-graduate	MA English
Post-graduate	M. Sc. (Information & Technology)
Diploma	PGDCA
Diploma	Hospitality Diploma in Food Production
Certificate Course	Certificate Course in Bakery and Cookery

16. Academic bank of credits (ABC):

none.

17. Skill development:

During the session 2020-21 the following skill-oriented courses

are being offered at the institution:

Diploma	PGDCA
Diploma	Hospitality Diploma in Food Production
Certifciate Course	Certificate Course in Bakery and Cookery

Also the Home-Science Department of the college is harnessing skills of students of Home-Science from BA.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution provides an appropriate integraton of Indian knowledge sustem. There are full-fledged departments of three Indian languages i.e. Punjabi, Hindi and Sanskrit are running at the college. Ek Bharat Sheresht Bharat Club of the college provides an oppurtunity to the college community to know and learn about the culture of different Indian states.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As per the requirements of the day, institution is working towards to create an outcome based education system. During the session 2020-21 the following skill-oriented courses are being offered at the institution:

Diploma	PGDCA
Diploma	Hospitality Diploma in Food Production
Certifciate Course	Certificate Course in Bakery and Cookery

Also the Home-Science Department of the college is harnessing skills of students of Home-Science from BA.

20.Distance education/online education:

During the pandemic, (i.e. for the session 2020-2021) the online mode of teaching was used. The syllabus was unitized and was covered through online mode. This online mode included audio clips, videos, pdf's etc. so that the students may get concentrated upon their study. There were several topics which could not be covered without the help of PDF's and videos. The links of the concerned topics were sent to the students in their respective groups so that they could learn the topic even without classroom. Even the videos have been recommended from Swayam MOOCS channel which means Massive Open Online Courses. Students

can get the sufficient study material from this channel regarding their syllabus. Through Zoom classes were also taken during Covid period. The on screen presence of the teacher and students helped to create the classroom atmosphere.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	13
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3033
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1957
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	855
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	60

File Description	Documents
Data Template	View File
3.2	63
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	504991
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes, the institution ensures an effective curriculum delivery and the process is well planned and documented. First of all, division of syllabus called Unitization is done. The whole syllabus is divided into units which are to be finished in a given particular time. After unitization comes the mode through which the syllabus is taught. Most of the time offline mode is used. During the pandemic, (i.e. for the session 2020-2021) the online mode of teaching was used. This online mode included audio clips, videos, pdf's etc. so that the students may get concentrated upon their study. Even the videos have been recommended from Swayam MOOCS channel which means Massive Open Online Courses. Students can get the sufficient study material from this channel regarding their syllabus. Zoom (video conference app) started classes were also taken during Covid period. The on screen presence of the teacher

and students helped to create the classroom atmosphere.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated with the Punjabi University of Patiala. The university circulates its academic calendar to the affiliated colleges at the beginning of the new session. This academic calendar mentions the duration of the odd semester, examination dates, winter vacations schedule, duration of the even semester, and its' examination schedule. The university Academic calendar provides the broad framework in which the final adjustments are done by the institution.

For each session, the college prepares its Academic Calendar and it gets printed in the prospectus (every year). This calendar includes various activities to be carried out during the session. The admission schedule, the dates for different meetings - like tutorial meetings or PTA general house meetings, etc. It also includes co-curricular activity schedules like the talent-hunt program and NSS Camps schedule. Vacations schedules - Autumn break and Winter break - are also included in it. It also conveys the starting points of different semesters (even and odd). The purpose of this calendar is to provide prior information to the students about the upcoming events and functions to be carried out by the various departments of the institutions.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

B. Any 3 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

45

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

45

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Having being set up in a land of Punjab, Government Ranbir College, Sangrur plays a progressive role in transforming society by holding socio-cultural activities and mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. Inequities of hunger and food security, these issues find a collective space in numerous co-curricular and cultural activities such as drama, theatre, declamations, street plays etc. At under graduate level, the college offers a mandatory qualifying paper on "Environmental studies and Road Safety Awareness". To educate the students regarding ill effects of harmful drugs, the college offers "Drug Abuse: Problem, Prevention and Management", a qualifying subject at under graduate level. Value added enrichment programs are offered at under graduate level like NSS, NCC, Youth Club, Red Ribbon Club which organize rallies on important issues such as female feticide, domestic violence and women empowerment etc. Every year international women's day, environmental day, Teachers Day are celebrated in college campus. Time to time debate, poem, declamation, speech etc. competitions are conducted by Nehru Youth Kendra, Sangrur on behalf of Neighborhood Youth Parliament scheme. Community oriented programs like blood donation camps and cleanliness drives are organized by the students every year on routine basis.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3645

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1942

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

From time to time various initiatives have been taken by all the departments of the college for the academically gifted and weaker students of all the classes. Attempts have been made to divide the efforts made by the college to overcome the diversity of students into two parts.

(1) For Advance learners:

- a. Classes for competitive exams
- b. Quiz competitions
- c. Oral debates
- d. Project Works etc.

(2) For Slow Learners:

- a. Remedial Classes
- b. Extension lectures
- c. Educational tours
- d. Summer camps
- e. Assignments

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3016	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching aids and tools have their own importance in making the teaching-learning process effective and advantageous. During the session, 2020-2021, when everything was affected by the pandemic (i.e. Covid-19), the teachers of our college used different teaching aids and tools on their own in order to escape the loss of study. It includes you-tube channels, zooms app, googles meet, Telegram, WhatsApp, and google classroom which helped in keeping students connected with their studies through physical or offline classes that were not possible. Many necessary measures were taken to prevent the loss of study. Teachers took classes via zoom app, google meet, etc. Online platforms such as WhatsApp, Telegram, and YouTube channels were used to share audio and videos relevant to the syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is doing its' best to enable itself to the newly

emerged technological advancements in the teaching and learning processes. The following ICT Tools and resources are available at the institution:

1. Interactive Goal
2. LCD Screen
3. STB with the kit
4. ICT lab (30 computers)
5. HEIS (66 computers)
6. Library (5 computers)
7. Projectors
8. Website

The following buildings at the institution are enabled with ICT tools:

- a) Computer Lab
- b) RUSA Room
- c) Seminar Hall
- d) Language Lab
- e) Geography Lab

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60+10 (HEIS Staff)

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

725

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is transparent in our college. The college follows the guidelines and rules prescribed by Punjabi University Patiala. Session 2020-21 was unfortunately under the pandemic of covid 19. All the session was under the impact of lockdown, increasing the number of cases of covid patients. For the well-being of good health of the students and staff members, covid 19 restrictions were followed. most of the time the classes were in online mode. Students' classes were mostly conducted via zoom app and WhatsApp groups. At that time our college tried its best to make internal assessment transparent and robust in terms of frequency and mode. Students were assessed on the basis of. 1. Their attendance in zoom classes/ online classes. 2. Their MSTs are also conducted with online technology. 3. Assignment pdfs are managed by the students and sent to the respective teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with an internal examination-related grievance is a transparent, time-bound, and efficient examination board, comprising a senior teacher as convener and other teaching staff as members to humble issues regarding the internal examination-related grievances.

1. The college follows the guidelines and rules of the affiliated university while conducting internal exams.
2. During each semester MSTs are conducted. The time schedule is well prepared in advance and communicated to the students.
3. Exams are conducted by the concerned subject teachers according to schedule.
4. After the evaluation of the answer sheets, sheets are shown to the students to have an idea of their performance in the test.
5. Complete transparency is maintained in the process.
6. If any student is not able to appear for exams due to the youth festival, NCC, NSS, and other activities he/she is given a special chance to appear in the exams.
7. If there is any grievance related to the university question paper like the proper split of marks missed wrong questions etc. the recommendations are sent to the university controller examination, Punjabi University for necessary returns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes

B.A. This course can affect any person's personal as well as professional benefits by challenging them to improve creative thinking, problem-solving, communication skills, etc. (professionally) and improve socialism and thinking (personally).

B.Sc. This program offers students practical knowledge along with theoretical one by working on the coherent flow of interdisciplinary subjects throughout the degree program with majors in PCM(non-medical) and BCZ(medical).

BCA This program helps students to excel in the fields of IT and various other skills in private, government, teaching, and other fields such as entrepreneurship and also can help in higher

studies.

B.Com.Students would find a stable professional future in the field of commerce and finance by making a strong foundation as the curriculum offers a number of specializations and practical exposure to modern-day challenges in the aforesaid fields. It includes progressive learning of various tax issues and tax forms related to individuals.

All the Postgraduate Programmes (MA Punjabi, MA English. MA Political Science, M.Sc. IT, PGDCA)

These postgraduate courses, help students to be professional in their field of interest through detailed study in that field, and also in-depth study helps them to excel in various topics which are not covered in the graduation degree.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various teachers in their classroom lectures interact with their students to measure the level of attainment of various outcomes specified above by using the basic talking method. Apart from this, no other method is used specifically to measure the above-said outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

852

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2020-21, the following extension activities have been conducted:

1. On October 22nd, 2020, NCC units of the college commemorated the "NCC DAY" with a plantation drive at the institution.
2. On November 25th, 2020 an online competition of poster making, essay writing, speech, and poetry was organized on the theme of "Participation of PWDs (Person with Disability) in the Electoral Process".
3. On June 05, 2021, "World Environment Day" was celebrated at the institution. NSS volunteers from all the NSS Units (Boys & Girls) participated and they were encouraged to plant trees in their homes and the surrounding areas.
4. During the pandemic period, NSS volunteers of the Institution play their social duties on the following grounds:
 - a) Masks were distributed among the public.
 - b) Masses were encouraged to get vaccinated.
5. First, the 'Seven-Day NSS Camp' of the UNIT - 1 (Boys) and UNIT - 2 (Girls) was organized at the village Sohian (Sangrur) from 25.02.2021 to 31.02.2021.
6. Second, the 'Seven-Day NSS Camp' of UNIT - 3 (Boys) and UNIT -

4 (Girls) was organized at the institution from 06.03.2021 to 12.03.2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

630

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are classrooms from 1 to 15; 3 rooms in the girls' hostel block which are rooms no 39, 40, and 43; the boys' hostel block includes rooms no 6,7,10,11 and there is also an Eduset room i.e. room no 38. There is a total of 9 laboratories which include a Home Science Lab, Physics Labs (2), Chemistry Labs (2), a Biology Lab, a Zoology Lab, a Language Lab, and a Geography Lab. These labs have all kinds of infrastructure according to the respective subject and strength of the students. Smart rooms - Rooms no 41,42, Geography Lab, Home Science, and zoology theatre are smart classrooms. Projectors are there in these rooms. There is one staff room for faculty members. It has two washrooms, one is for the male staff and the other is for the female staff. There are 2 common rooms for girl students. Four separate washrooms are there for girl students. Total ladies' washrooms are 5 in number. The number of washrooms available for boys is 6. In total, there are 7 washrooms. Besides this, there is one canteen, a library, a reading room, and a guest room. Different lawns are there which embellish the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Physical department has indoor Yoga Hall /wrestling hall and a judo hall. It also has volleyball court, a cricket pitch, a 400 meters' track with pavilion. It includes hockey ground. It includes multi gym machine hall. It has a kho-kho court, one badminton court. Besides these, there is one classroom and an office of physical department.

Cultural Activity There's a youth coordinator room, open air theatre and a vast stage in the college. Different cultural and co-curricular activities are held here.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

407397

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

None

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5 Teachers and 56 Students

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By the session 2020-21, the institution has been able to update its' IT facilities in the following platforms:

- LCD Projectors - 05
- Smart Board - 02
- Sound System - 03
- OHP (Overhead Projectors) - 01
- LCD's - 03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

97594

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there are established systems and procedures for maintaining and utilizing physical, academic and support facilities already existing in laboratories, library computers and classrooms. Physical, academic and support facilities of the institution need time-to-time repair and maintenance. There is a set procedure to

pursue this. The formation of annual committees in the beginning of academic session ensures the committees who are responsible for maintenance of physical and support facilities. The committee includes at least 3-4 members who pursue the set procedure. The maintenance / expenditure up to Rs. 500/- can be done through cash but for the expenditure more than Rs. 500/-the quotations are invited from different firms. A comparative statement is made and quotations from the firm with lowest rates are accepted. Then the expenditure is done through cheque from the principal of the institution. This set procedure is followed for the maintenance of every physical / academic support facility of the institution whether it is laboratory, library, computer, classroom or sports complex. The physical academic/support facilities of the institution need regular attention to be maintained so that students can get more and more benefits of such facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1449

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

73

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. As per the directions of the GoP, instructions can't allow elections in college to make any formal student council but there is tradition in our college to choose some students as class representative. It helps the students to raise their class related or other grievances with the teacher through their class representatives. Besides that students are included in various college committees too. For example even IQAC is having 3 student representatives from different classes. Volunteers of NSS units, NCC and other clubs are used to perform various duties at the events like athletic meet, any functions, seminars etc. Another example is the formation of editorial board for college magazine "The Ranbir" being published annually, which involves selection of one student editor with each staff editor for each section. These student editors assigned the task of interacting with budding writers to guide them along with staff editors as well as they get experience in publishing work, proof reading etc. So, students of this institution are active participants in most of the activities being undertaken at the college which would shape their personality in a holistic way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered alumni association called "Ranbir Alumni Club, Sangrur" (Reg. No. DIC/DRA/1516, 18.08.2003). Since 2003, the association has been continuously providing assistance and financial support to the institution. Details of the financial support provided by the "Ranbir Alumni Club, Sangrur" during the last five academic sessions are given below:

Sr. No.

Academic Session

Financial Support

(In Rs.)

1

2016 - 17

232300/-

2

2017 - 18

24500/-

3

2018 - 19

4000/-

4

2019 - 20

26500/-

5

2020 - 21

NIL

During the session 2020 - 21, due to the pandemic, the meetings of the "Ranbir Alumni Club, Sangrur" could not take place. Also funds were not collected from the enrolled alumni rather they were requested to help out the needy ones in their surroundings who have lost their earnings because of the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission of the institution is centered on the creation of 'Human-Capital' equipped with the skills of the present day and inculcation of spirit of self-reliance, enrichment and empowerment in the students through participative measures. Institution is committed to democratize all the spaces of local governance. Various administrative committees, academic committees, and clubs are functioning in the college. Participation of teachers in the decision making bodies is ensured by virtue of their membership in those committees. Some of these committees also include members from non-teaching staff too. Students as well as their parents are also included in various college committees and clubs. The democratic setup of the institutional decision making policy is the backbone of the effective functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution is committed to follow the policy of decentralization and participative management both in letter and spirit. There are various administrative committees in college in which not only teaching staff but parents and students are also made to involve. They are consulted when college has to make some important decision. For this purpose, college principal has constituted adequate number of committees so that decentralized structure may work more efficiently for the college. There have been numerous examples in college telling us how these committees are working tirelessly and immaculately in interests of the college. Prominent examples are PTA (Parents Teacher Association) in which some of most important executive positions are assigned to parents of students and that too by process of open nomination by duly constituted PTA committee. Various resolutions are passed in their presence. The second example is College Council. Almost all the decisions of huge significance are taken in presence of all senior

teachers of college. Hence, it goes without saying college has developed an adequate and sustainable inner mechanism to empower everyone in college so everyone may feel the sense of belongingness to institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Though the pandemic posed an unprecedented challenge to execute various strategic plans as has been worked out by the institution. Even then with its firm determination institution successfully implemented/executed its plans in some of the following fields:

1. NSS UNIT - 3 (Boys) & 4 (Girls) of the college organized 7-Day NSS CAMP at the institution from 06.03.2021 to 12.03.2021. In this camp total 105 NSS Volunteers from both of the NSS Units participated.
2. On World AIDS Day (01.12.2020), Red Ribbon Club of the college organized Slogan and Poster Making Competition (Online).
3. College Road Safety Committee and NSS UNIT - 1 (Boys) & 2 (Girls) of the college organized a Seminar on the theme of Road Safety on 09.02.2021. 150 volunteers from both the NSS Units attended this seminar.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This college is a public institution and is governed by the office of Directorate of Public Instructions (DPI) Colleges, government

of Punjab. At central level the institution is also governed by Ministry of Human Resources Development (MHRD), Government of India and University Grants Commission (UGC). The college is affiliated to Punjabi University, Patiala, so it follows the rules and regulations of the PUP, Patiala. For promotions, the appointment and service rules, procedures, etc., the college follows the rules and regulations laid down by UGC, and DPI (Colleges) Govt. of Punjab, Punjabi University, Patiala. In appointment and promotion of the college staff (teaching and non-teaching) state government's reservation policy is followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution measures the performance of the faculty and also identifies potential aspects for improvement that can eventually lead to further progress and growth of the employee. The functioning of the Performance Appraisal system in our institution

is as follows:

TEACHING STAFF: 1. For the performance based appraisal system, a confidential self-assessment Performa, provided by DPI (colleges) Punjab, is dully filled by the faculty members every year. 2. For overall assessment, faculty members are assigned supplementary (additional) activities besides academics in terms of duties and responsibilities. These kind of activities become a record of their academic administrative, professional and co-curricular activities 3. Increments and Promotions are based on the annual confidential reports evaluation. The faculty members are informed well in advance of their due promotion. It is also based on performance evaluation of a teacher.

NON-TEACHING STAFF: Through ACR (Annual Confidential Reports) and APA (Annual Performance Appraisal), all non- teaching staff are also evaluated. Staff members are evaluated under various grades i.e. Excellent, very good, good, highly satisfactory, satisfactory, average and poor. These grades are judged through various traits i.e. characters and habits, departmental abilities, ability to do work, discipline, reliability, relations, co-operation with superiors/ subordinates/colleagues/students and public and technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college gets its accounts internally audited by a CA. These accounts are related to PTA, UGC and self-financing society of our college. An external audit was conducted by a team of Punjab government. Govt. grants were audited in October 2007 and funds were audited in March 2008. There were no major audit objections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our Resource Mobilization Policy and Procedure are as follows:

a) The institution set up a U.G.C. committee as per the directions of the U.G.C given in the twelfth plan.

b) The U.G.C. committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose of which they have been allocated.

c) The purchase committee takes care that purchases are done properly and in accordance with the rules.

d) The college development committee takes a review of the mobilization of funds and the utilization of these resources periodically in their meetings.

e) Regular internal audits from C.A. and external audits from the government make sure that the mobilization of the resources is

being done properly.

f) The time table committee looks after the proper utilization of classrooms and laboratories.

g) The library advisory committee takes care that the resources in library are utilized properly

h) Our botanical garden is maintained by the department of botany.

i) Campus cleanliness and its utilization is monitored by the campus cleanliness and beautification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established Internal Quality Assurance Cell (IQAC) since 2004. Since then the IQAC has been working for the betterment of the institution as a whole. It makes regular appraisal of all the departmental activities and suggestions are given to improve wherever needed. The college IQAC functions as a coordinating link between the different departments and various committees of the college. The meetings are held with the conveners of the different committees and heads of the departments. Then the college IQAC suggests its decisions after considering the various aspects of the problems and in-depth discussion among its members. IQAC has external members on its committee who are from different fields. Their comments and suggestions are well documented and passed to the respective bodies like examination cell, Youth Coordinator, Various departments and office for further consideration.

The college IQAC holds time to time meetings with the heads of the departments and suggests improvements if needed. The college Principal gives final shape to the proposals made by IQAC. The IQAC suggests implementation of the finalized program their smooth functioning. Fortunately, all the suggestions of IQAC have been approved by the authority. Most of the decisions were actually

implemented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution is designed to create a safe environment that respects and upholds the expression of gender equality.

The college constituted a separate committee to work for the gender equity:

Committee members are:

- 1) MeenakshiMarkan(Convener)
- 2) Dr. Preetinder Kaur(Member)
- 3) Kamkesh (Member)
- 4) Manjeet Kaur (Clerk, Assistant)

The committee performs the following functions:

- a) To ensure the counseling programs for girls.
- b) Organizing the seminars to aware the girls about gender sensitization and related issues.
- c) To solve the complaints of misconduct with girls/lady staff by proper channel.

Facilities for women:

1) Sexual harassment committee was organized to solve the various issues regarding security of girls.

2) Separate common room for girls available in the college.

3) Separate vehicle parking for boys and girls are there in the college.

4) Separate girls room available in college canteen.

5) Besides the education, the knowledge about reproductive health, female feticides, personal hygiene & menstrual problems are provided.

The international woman day was celebrated by this committee on 8th March 2021 under the supervision of principal Sukhbir Singh. Dr Kirandeep Sandhu, Gynecologist was invited as a speaker to aware the students about reproductive health, female feticide, Personal hygiene & Personal problems etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following measures taken by the college authority for waste management.

Solid Waste Management

Bins are established in every part of the college campus to dispose waste. All the used and waste papers are sold out to vendors for recycling and single side used papers are reused for writing & printing in all departments. The best out of waste program is being conducted time to time to best utilize some waste things like plastic bottles, cans, etc.

Liquid Waste Management

Waste water from the labs, kitchen & canteen is being used for watering the plants or released into parks or lawns.

E-waste Management

E-waste including all items of electrical & electronic equipments & its parts that have been discarded as waste is being auctioned by all the departments for recycling, otherwise most of the equipments are repaired for reuse.

Waste Recycling Systems

Several compost pits are established for proper decomposition of waste material.

Hazardous Chemicals & Radioactive Waste Management

Generally, only required quantity of chemicals or salts is provided to students to perform experiments in laboratories like chemistry labs. Then, used chemical waste is dumped in separate dumping area in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution celebrates cultural diversity of our nation. College annually participates in theyouth festivals. Sports Day, talent

hunt, celebrating constitutional days voters days. Teachings in this college are Multilingual in which Punjabi, Hindi, Sanskrit and English are included. There are four units of Nss in the college.

Buddy programme ,Gender Equity and social welfare committee ,Ranbir Alumni RACS are also playing a vital role in social development of college. Following activities conducted during the session 2020-21:

1. "International Day against drug abuse and illicit trafficking " was celebrated on 20 June 2021.

2. Gender equality and social welfare committee celebrated international women's day on 8 March 2021 famous gynaecologist of the city DrKiranpalkaur Sandhu has shared her very valueable information with the girl students and the staff.

3. The fourNSS Units(400 students) of the college are doing various activities such as under the title of" save girl child educate them" celebrating international Yoga Day on 21 June 2021 celebrating international environment Day on 5 June 2021.

4. Political science department along with History department did an online webinar on the contribution of freedom fighters under the name of" Azadi da mahaustav' on 12 February 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes upon responsibility of educating the employees and the students about the constitutional obligations, values, rights, duties and responsibilities as citizens. Employees and students together celebrate the Independence Day and Republic Day and they also regularly participate in the programme launched by the government of India and state to celebrate our national identity and integrity. Every year district level voters' day on 25th of January is celebrated at our college. The college also

hosted SWEEP /ELC program in collaboration with the district administration the employees perform all election duties allocated to them to play their part in the democratic system. The college has active teacher's union and non-teaching union which are also granted the constitutional right even to protest

The college has an active legal literacy club which performed 12 webinars in the year 2020-21.

Every formal function of the college ends with national anthem

The college observes/celebrates the following days:

The Independence Day

The Republic Day

Mahatma Gandhi birth anniversary

Martyrdom of Shaheed Bhagat Singh

National unity day

Teachers day

National voters Day

The international woman's day

Youth Parliament

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During 2020-21 session Institution celebrated following national and international commemorative days:

1. Department of political science celebrated "Constitutional Day" on January 26th 2020.

2. On March 7th 2020 "International Women's Day" was celebrated and Dr. Harshinder Kaur was the main speaker of the day.

3. NCC cadets celebrated "NCC day" on October 22nd 2020 and with a plantation drive.

4. "National Voter Day" celebrated on January 25th 2021 in which Deputy Commissioner Sangrur was participated as a chief guest.

5. Red Ribbon club" organised awareness program on "World AIDS day" on December first 2021. Dr. Ravneet Kaur Toor was the main speaker of that day.

6. Dr. Kirandeep Kaur Sandhu Romana addressed students on "International women's day" (March 8th 2021).

7. Online Quiz competition was organised by ELC on women's day (March 8th 2021)

8. NSS unit 04(girls) celebrated "International Yoga Day "on June 21st 2021. "Road safety Committee" celebrated "Road safety month" on February 9th 2021.

9. Under slogan "Bharatki Aazadi ka Amrit Mahautsav"on February 12th 2021, an online speech was organised by department of political science Professor Rajdavidar Singh Sidhu Was the main speaker.

10. "International day against drug abuse and illicit trafficking " observed on June 26th 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: - Yoga Classes

Objective: - 1 To aware students about heath.

2 To help students in adopting healthy life style.

3 To aware students about benefits of healthy life.

Context: - 1 To encourage students for adopting disciplined life style.

2 To inform students about importance of Yoga.

Practice: - NSS units of college organize YOGA camp on 6 March 2021. The chief aim of the camp is to aware the students about the health problems and encourage them to live a healthy life. The Yoga instructor Modhan Singh is called to instruct them.He also encourages students to tell the benefits of Yoga to their family members and neighbors. Students along with NSS volunteers show

their interest in this camp and they also participate in this camp.

Evidence of Success: - The evidence of its success could be seen in the fact that we saw enthusiasm among the college students along with NSS volunteers. They showed their interest and participated in this camp.

Problem Encountered and Resources Required: - No problem was faced in this camp by students as well as their concerned teachers.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution believes in high standards of academic, professional and societal performance. The college is committed to provide an opportunity to every student to contribute to make the society a better place and to grow as better individuals. In line with its vision of working towards the socio-economic development of the country, GRC has taken utmost care to make the community more civilized and advanced. Along with professional education, the NSS unit plans activities like Tree Plantation, field visits and awareness rallies to expose the students to the pressing issues in our society. Various clubs and committees/ societies are formed in the college like Red Ribbon Club, committee on Best out of waste, career guidance and placement cell, Tobacco control and anti-drugs cell, social welfare society etc. which organises number of activities to sensitize students on the concerned issues. The activities performed by the students that teach the student to pay back to the society include: - • Traffic awareness rallies and lectures to make people know of the traffic rules.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes, the institution ensures an effective curriculum delivery and the process is well planned and documented. First of all, division of syllabus called Unitization is done. The whole syllabus is divided into units which are to be finished in a given particular time. After unitization comes the mode through which the syllabus is taught. Most of the time offline mode is used. During the pandemic, (i.e. for the session 2020-2021) the online mode of teaching was used. This online mode included audio clips, videos, pdf's etc. so that the students may get concentrated upon their study. Even the videos have been recommended from Swayam MOOCS channel which means Massive Open Online Courses. Students can get the sufficient study material from this channel regarding their syllabus. Zoom (video conference app) started classes were also taken during Covid period. The on screen presence of the teacher and students helped to create the classroom atmosphere.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated with the Punjabi University of Patiala. The university circulates its academic calendar to the affiliated colleges at the beginning of the new session. This academic calendar mentions the duration of the odd semester, examination dates, winter vacations schedule, duration of the even semester, and its' examination schedule. The university Academic calendar provides the broad framework in which the final adjustments are done by the institution.

For each session, the college prepares its Academic Calendar and it gets printed in the prospects (every year). This

calendar includes various activities to be carried out during the session. The admission schedule, the dates for different meetings - like tutorial meetings or PTA general house meetings, etc. It also includes co-curricular activity schedules like the talent-hunt program and NSS Camps schedule. Vacations schedules - Autumn break and Winter break - are also included in it. It also conveys the starting points of different semesters (even and odd). The purpose of this calendar is to provide prior information to the students about the upcoming events and functions to be carried out by the various departments of the institutions.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

45

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

45

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Having being set up in a land of Punjab, Government Ranbir College, Sangrur plays a progressive role in transforming society by holding socio-cultural activities and mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. Inequities of hunger and food security, these issues find a collective space in numerous co-curricular and cultural activities such as drama, theatre, declamations, street plays etc. At under graduate level, the college offers a mandatory qualifying paper on "Environmental studies and Road Safety Awareness". To educate the students regarding ill effects of harmful drugs, the college offers "Drug Abuse: Problem, Prevention and Management", a qualifying subject at under graduate level. Value added enrichment programs are offered at under graduate level like NSS, NCC, Youth Club, Red Ribbon Club which organize rallies on important issues such as female feticide, domestic violence and women empowerment etc. Every year international women's day, environmental day, Teachers Day are celebrated in college campus. Time to time debate, poem, declamation, speech etc. competitions are conducted by Nehru Youth Kendra, Sangrur on behalf of Neighborhood Youth Parliament scheme. Community oriented programs like blood donation camps and cleanliness drives are organized by the students every year on routine basis.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3645

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1942

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

From time to time various initiatives have been taken by all the departments of the college for the academically gifted and weaker students of all the classes. Attempts have been made to divide the efforts made by the college to overcome the diversity of students into two parts.

(1) For Advance learners:

- a. Classes for competitive exams
- b. Quiz competitions
- c. Oral debates
- d. Project Works etc.

(2) For Slow Learners:

- a. Remedial Classes
- b. Extension lectures
- c. Educational tours
- d. Summer camps
- e. Assignments

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3016	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching aids and tools have their own importance in making the teaching-learning process effective and advantageous. During the session, 2020-2021, when everything was affected by the pandemic (i.e. Covid-19), the teachers of our college used different teaching aids and tools on their own in order to escape the loss of study. It includes you-tube channels, zooms app, googles meet, Telegram, WhatsApp, and google classroom which helped in keeping students connected with their studies through physical or offline classes that were not possible. Many necessary measures were taken to prevent the loss of study. Teachers took classes via zoom app, google meet, etc. Online platforms such as WhatsApp, Telegram, and YouTube channels were used to share audio and videos relevant to the syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is doing its' best to enable itself to the newly emerged technological advancements in the teaching and learning processes. The following ICT Tools and resources are available at the institution:

1. Interactive Goal

2. LCD Screen
3. STB with the kit
4. ICT lab (30 computers)
5. HEIS (66 computers)
6. Library (5 computers)
7. Projectors
8. Website

The following buildings at the institution are enabled with ICT tools:

- a) Computer Lab
- b) RUSA Room
- c) Seminar Hall
- d) Language Lab
- e) Geography Lab

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60+10 (HEIS Staff)

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

725

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is transparent in our college. The college follows the guidelines and rules prescribed by Punjabi University Patiala. Session 2020-21 was unfortunately under the pandemic of covid 19. All the session was under the impact of lockdown, increasing the number of cases of covid patients. For the well-being of good health of the students and staff members, covid 19 restrictions were followed. most of the time the classes were in online mode. Students' classes were mostly conducted via zoom app and WhatsApp groups. At that time our college tried its best to make internal assessment transparent and robust in terms of frequency and mode. Students were assessed on the basis of. 1. Their attendance in zoom classes/ online classes. 2. Their MSTs are also conducted with online technology. 3. Assignment pdfs are managed by the students and sent to the respective teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism to deal with an internal examination-related grievance is a transparent, time-bound, and efficient examination board, comprising a senior teacher as convener and other teaching staff as members to humble issues regarding the internal examination-related grievances.

1. The college follows the guidelines and rules of the affiliated university while conducting internal exams.
2. During each semester MSTs are conducted. The time schedule is well prepared in advance and communicated to the students.
3. Exams are conducted by the concerned subject teachers according to schedule.
4. After the evaluation of the answer sheets, sheets are shown to the students to have an idea of their performance in the test.
5. Complete transparency is maintained in the process.
6. If any student is not able to appear for exams due to the youth festival, NCC, NSS, and other activities he/she is given a special chance to appear in the exams.
7. If there is any grievance related to the university question paper like the proper split of marks missed wrong questions etc. the recommendations are sent to the university controller examination, Punjabi University for necessary returns.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course Outcomes

B.A. This course can affect any person's personal as well as professional benefits by challenging them to improve creative thinking, problem-solving, communication skills, etc. (professionally) and improve socialism and thinking (personally).

B.Sc. This program offers students practical knowledge along with theoretical one by working on the coherent flow of interdisciplinary subjects throughout the degree program with majors in PCM(non-medical) and BCZ(medical).

BCA This program helps students to excel in the fields of IT and various other skills in private, government, teaching, and

other fields such as entrepreneurship and also can help in higher studies.

B.Com.Students would find a stable professional future in the field of commerce and finance by making a strong foundation as the curriculum offers a number of specializations and practical exposure to modern-day challenges in the aforesaid fields. It includes progressive learning of various tax issues and tax forms related to individuals.

All the Postgraduate Programmes (MA Punjabi, MA English. MA Political Science, M.Sc. IT, PGDCA)

These postgraduate courses, help students to be professional in their field of interest through detailed study in that field, and also in-depth study helps them to excel in various topics which are not covered in the graduation degree.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various teachers in their classroom lectures interact with their students to measure the level of attainment of various outcomes specified above by using the basic talking method. Apart from this, no other method is used specifically to measure the above-said outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination

during the year

852

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ranbircollegesangrur.com/Article.aspx?document_detail_id=216

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and

non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2020-21, the following extension activities have been conducted:

1. On October 22nd, 2020, NCC units of the college commemorated the "NCC DAY" with a plantation drive at the institution.
2. On November 25th, 2020 an online competition of poster making, essay writing, speech, and poetry was organized on the theme of "Participation of PWDs (Person with Disability) in the Electoral Process".
3. On June 05, 2021, "World Environment Day" was celebrated at the institution. NSS volunteers from all the NSS Units (Boys & Girls) participated and they were encouraged to plant trees in their homes and the surrounding areas.
4. During the pandemic period, NSS volunteers of the Institution play their social duties on the following grounds:

a) Masks were distributed among the public.

b) Masses were encouraged to get vaccinated.

5. First, the 'Seven-Day NSS Camp' of the UNIT - 1 (Boys) and UNIT - 2 (Girls) was organized at the village Sohian (Sangrur) from 25.02.2021 to 31.02.2021.

6. Second, the 'Seven-Day NSS Camp' of UNIT - 3 (Boys) and UNIT - 4 (Girls) was organized at the institution from 06.03.2021 to 12.03.2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

630

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are classrooms from 1 to 15; 3 rooms in the girls' hostel block which are rooms no 39, 40, and 43; the boys' hostel block includes rooms no 6,7,10,11 and there is also an Eduset room i.e. room no 38. There is a total of 9 laboratories which include a Home Science Lab, Physics Labs (2), Chemistry Labs (2), a Biology Lab, a Zoology Lab, a Language Lab, and a Geography Lab. These labs have all kinds of infrastructure according to the respective subject and strength of the students. Smart rooms - Rooms no 41,42, Geography Lab, Home Science, and zoology theatre are smart classrooms. Projectors are there in these rooms. There is one staff room for faculty members. It has two washrooms, one is for the male staff and the other is for the female staff. There are 2 common rooms for girl students. Four separate washrooms are there for girl students. Total ladies' washrooms are 5 in number. The number of washrooms available for boys is 6. In total, there are 7 washrooms. Besides this, there is one canteen, a library, a reading room, and a guest room. Different lawns are there which embellish the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Physical department has indoor Yoga Hall /wrestling hall and a judo hall. It also has volleyball court, a cricket pitch, a 400 meters' track with pavilion. It includes hockey ground. It includes multi gym machine hall. It has a kho-kho court, one badminton court. Besides these, there is one classroom and an office of physical department.

Cultural Activity There's a youth coordinator room, open air theatre and a vast stage in the college. Different cultural and co-curricular activities are held here.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

407397

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

None

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5 Teachers and 56 Students

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By the session 2020-21, the institution has been able to update its' IT facilities in the following platforms:

- LCD Projectors - 05
- Smart Board - 02
- Sound System - 03
- OHP (Overhead Projectors) - 01
- LCD's - 03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

97594

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there are established systems and procedures for maintaining and utilizing physical, academic and support facilities already existing in laboratories, library computers and classrooms. Physical, academic and support facilities of the institution need time-to-time repair and maintenance. There is a set procedure to pursue this. The formation of annual committees in the beginning of academic session ensures the committees who are responsible for maintenance of physical and support facilities. The committee includes at least 3-4 members who pursue the set procedure. The maintenance / expenditure up to Rs. 500/- can be done through cash but for the expenditure more than Rs. 500/-the quotations are invited from different firms. A comparative statement is made and quotations from the firm with lowest rates are accepted. Then the expenditure is done through cheque from the principal of the institution. This set procedure is followed for the maintenance of every physical / academic support facility of the institution whether it is laboratory, library, computer, classroom or sports complex. The physical academic/support facilities of the institution need regular attention to be maintained so that students can get more and more benefits of such facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1449

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
15	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
15	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

73

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. As per the directions of the GoP, instructions can't allow elections in college to make any formal student council but there is tradition in our college to choose some students as class representative. It helps the students to raise their class related or other grievances with the teacher through their class representatives. Besides that students are included in various college committees too. For example even IQAC is having 3 student representatives from different classes. Volunteers of NSS units, NCC and other clubs are used to perform various duties at the events like athletic meet, any functions, seminars etc. Another example is the formation of editorial board for college magazine "The Ranbir" being published annually, which involves selection of one student editor with each staff editor for each section. These student editors assigned the task of interacting with budding writers to guide them along with staff editors as well as they get experience in publishing work, proof reading etc. So, students of this institution are active participants in most of the activities being undertaken at the college which would shape their personality in a holistic way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered alumni association called "Ranbir Alumni Club, Sangrur" (Reg. No. DIC/DRA/1516, 18.08.2003). Since 2003, the association has been continuously providing assistance and financial support to the institution. Details of the financial support provided by the "Ranbir Alumni Club, Sangrur" during the last five academic sessions are given below:

Sr. No.

Academic Session

Financial Support

(In Rs.)

1

2016 - 17

232300/-

2

2017 - 18

24500/-

3

2018 - 19

4000/-

4

2019 - 20

26500/-

5

2020 - 21

NIL

During the session 2020 - 21, due to the pandemic, the meetings of the "Ranbir Alumni Club, Sangrur" could not take place. Also funds were not collected from the enrolled alumni rather they were requested to help out the needy ones in their surroundings who have lost their earnings because of the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year**E. <1Lakhs**

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision and mission of the institution is centered on the creation of 'Human-Capital' equipped with the skills of the present day and inculcation of spirit of self-reliance, enrichment and empowerment in the students through participative measures. Institution is committed to democratize all the spaces of local governance. Various administrative committees, academic committees, and clubs are functioning in the college. Participation of teachers in the decision making bodies is ensured by virtue of their membership in those committees. Some of these committees also include members from non-teaching staff too. Students as well as their parents are also included in various college committees and clubs. The democratic setup of the institutional decision making policy is the backbone of the effective functioning of the institution.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>Institution is committed to follow the policy of decentralization and participative management both in letter and spirit. There are various administrative committees in college in which not only teaching staff but parents and students are also made to involve. They are consulted when college has to make some important decision. For this purpose, college principal has constituted adequate number of committees</p>	

so that decentralized structure may work more efficiently for the college. There have been numerous examples in college telling us how these committees are working tirelessly and immaculately in interests of the college. Prominent examples are PTA (Parents Teacher Association) in which some of most important executive positions are assigned to parents of students and that too by process of open nomination by duly constituted PTA committee. Various resolutions are passed in their presence. The second example is College Council. Almost all the decisions of huge significance are taken in presence of all senior teachers of college. Hence, it goes without saying college has developed an adequate and sustainable inner mechanism to empower everyone in college so everyone may feel the sense of belongingness to institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Though the pandemic posed an unprecedented challenge to execute various strategic plans as has been worked out by the institution. Even then with its firm determination institution successfully implemented/executed its plans in some of the following fields:

1. NSS UNIT - 3 (Boys) & 4 (Girls) of the college organized 7-Day NSS CAMP at the institution from 06.03.2021 to 12.03.2021. In this camp total 105 NSS Volunteers from both of the NSS Units participated.
2. On World AIDS Day (01.12.2020), Red Ribbon Club of the college organized Slogan and Poster Making Competition (Online).
3. College Road Safety Committee and NSS UNIT - 1 (Boys) & 2 (Girls) of the college organized a Seminar on the theme of Road Safety on 09.02.2021. 150 volunteers from both the NSS Units attended this seminar.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This college is a public institution and is governed by the office of Directorate of Public Instructions (DPI) Colleges, government of Punjab. At central level the institution is also governed by Ministry of Human Resources Development (MHRD), Government of India and University Grants Commission (UGC). The college is affiliated to Punjabi University, Patiala, so it follows the rules and regulations of the PUP, Patiala. For promotions, the appointment and service rules, procedures, etc., the college follows the rules and regulations laid down by UGC, and DPI (Colleges) Govt. of Punjab, Punjabi University, Patiala. In appointment and promotion of the college staff (teaching and non-teaching) state government's reservation policy is followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution measures the performance of the faculty and also identifies potential aspects for improvement that can eventually lead to further progress and growth of the employee. The functioning of the Performance Appraisal system in our institution is as follows:

TEACHING STAFF: 1. For the performance based appraisal system, a confidential self-assessment Performa, provided by DPI (colleges) Punjab, is dully filled by the faculty members every year. 2. For overall assessment, faculty members are assigned supplementary (additional) activities besides academics in terms of duties and responsibilities. These kind of activities become a record of their academic administrative, professional and co-curricular activities 3. Increments and Promotions are based on the annual confidential reports evaluation. The faculty members are informed well in advance of their due promotion. It is also based on performance evaluation of a teacher.

NON-TEACHING STAFF: Through ACR (Annual Confidential Reports) and APA (Annual Performance Appraisal), all non- teaching staff are also evaluated. Staff members are evaluated under various grades i.e. Excellent, very good, good, highly satisfactory, satisfactory, average and poor. These grades are judged through various traits i.e. characters and habits, departmental abilities, ability to do work, discipline, reliability, relations, co-operation with superiors/ subordinates/colleagues/students and public and technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college gets its accounts internally audited by a CA. These accounts are related to PTA, UGC and self-financing society of our college. An external audit was conducted by a team of

Punjab government. Govt. grants were audited in October 2007 and funds were audited in March 2008. There were no major audit objections.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our Resource Mobilization Policy and Procedure are as follows:

a) The institution set up a U.G.C. committee as per the directions of the U.G.C given in the twelfth plan.

b) The U.G.C. committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose of which they have been allocated.

c) The purchase committee takes care that purchases are done properly and in accordance with the rules.

- d) The college development committee takes a review of the mobilization of funds and the utilization of these resources periodically in their meetings.
- e) Regular internal audits from C.A. and external audits from the government make sure that the mobilization of the resources is being done properly.
- f) The time table committee looks after the proper utilization of classrooms and laboratories.
- g) The library advisory committee takes care that the resources in library are utilized properly
- h) Our botanical garden is maintained by the department of botany.
- i) Campus cleanliness and its utilization is monitored by the campus cleanliness and beautification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established Internal Quality Assurance Cell (IQAC) since 2004. Since then the IQAC has been working for the betterment of the institution as a whole. It makes regular appraisal of all the departmental activities and suggestions are given to improve wherever needed. The college IQAC functions as a coordinating link between the different departments and various committees of the college. The meetings are held with the conveners of the different committees and heads of the departments. Then the college IQAC suggests its decisions after considering the various aspects of the problems and in-depth discussion among its members. IQAC has external members on its committee who are from different fields. Their comments and suggestions are well documented and passed to the respective bodies like examination cell, Youth Coordinator, Various departments and office for further consideration.

The college IQAC holds time to time meetings with the heads of the departments and suggests improvements if needed. The college Principal gives final shape to the proposals made by IQAC. The IQAC suggests implementation of the finalized program their smooth functioning. Fortunately, all the suggestions of IQAC have been approved by the authority. Most of the decisions were actually implemented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution is designed to create a safe environment that respects and upholds the expression of gender equality.

The college constituted a separate committee to work for the gender equity:

Committee members are:

- 1) MeenakshiMarkan(Convener)
- 2) Dr. Preetinder Kaur(Member)
- 3) Kamkesh (Member)
- 4) Manjeet Kaur (Clerk, Assistant)

The committee performs the following functions:

- a) To ensure the counseling programs for girls.
- b) Organizing the seminars to aware the girls about gender sensitization and related issues.
- c) To solve the complaints of misconduct with girls/lady staff by proper channel.

Facilities for women:

- 1) Sexual harassment committee was organized to solve the various issues regarding security of girls.
- 2) Separate common room for girls available in the college.
- 3) Separate vehicle parking for boys and girls are there in the college.
- 4) Separate girls room available in college canteen.
- 5) Besides the education, the knowledge about reproductive health, female feticides, personal hygiene & menstrual problems are provided.

The international woman day was celebrated by this committee on 8th March 2021 under the supervision of principal Sukhbir Singh. Dr Kirandeep Sandhu, Gynecologist was invited as a speaker to aware the students about reproductive health, female feticide, Personal hygiene & Personal problems etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Following measures taken by the college authority for waste management.

Solid Waste Management

Bins are established in every part of the college campus to dispose waste. All the used and waste papers are sold out to vendors for recycling and single side used papers are reused for writing & printing in all departments. The best out of waste program is being conducted time to time to best utilize some waste things like plastic bottles, cans, etc.

Liquid Waste Management

Waste water from the labs, kitchen & canteen is being used for watering the plants or released into parks or lawns.

E-waste Management

E-waste including all items of electrical & electronic equipments & its parts that have been discarded as waste is being auctioned by all the departments for recycling, otherwise most of the equipments are repaired for reuse.

Waste Recycling Systems

Several compost pits are established for proper decomposition of waste material.

Hazardous Chemicals & Radioactive Waste Management

Generally, only required quantity of chemicals or salts is provided to students to perform experiments in laboratories like chemistry labs. Then, used chemical waste is dumped in separate dumping area in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

E. None of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution celebrates cultural diversity of our nation. College annually participates in the youth festivals. Sports Day, talent hunt, celebrating constitutional days voters days. Teachings in this college are Multilingual in which Punjabi, Hindi, Sanskrit and English are included. There are four units of Nss in the college.

Buddy programme, Gender Equity and social welfare committee, Ranbir Alumni RACS are also playing a vital role in social development of college. Following activities conducted during the session 2020-21:

1. "International Day against drug abuse and illicit trafficking" was celebrated on 20 June 2021.

2. Gender equality and social welfare committee celebrated international women's day on 8 March 2021 famous gynaecologist of the city Dr Kiranpalkaur Sandhu has shared her very valuable information with the girl students and the staff.

3. The four NSS Units (400 students) of the college are doing various activities such as under the title of "save girl child educate them" celebrating international Yoga Day on 21 June 2021 celebrating international environment Day on 5 June 2021.

4. Political science department along with History department did an online webinar on the contribution of freedom fighters under the name of "Azadi da mahaustav" on 12 February 2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes upon responsibility of educating the employees and the students about the constitutional

obligations, values, rights, duties and responsibilities as citizens. Employees and students together celebrate the Independence Day and Republic Day and they also regularly participate in the programme launched by the government of India and state to celebrate our national identity and integrity. Every year district level voters' day on 25th of January is celebrated at our college. The college also hosted SWEEP /ELC program in collaboration with the district administration the employees perform all election duties allocated to them to play their part in the democratic system. The college has active teacher's union and non-teaching union which are also granted the constitutional right even to protest

The college has an active legal literacy club which performed 12 webinars in the year 2020-21.

Every formal function of the college ends with national anthem

The college observes/celebrates the following days:

The Independence Day

The Republic Day

Mahatma Gandhi birth anniversary

Martyrdom of Shaheed Bhagat Singh

National unity day

Teachers day

National voters Day

The international woman's day

Youth Parliament

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During 2020-21 session Institution celebrated following national and international commemorative days:

1. Department of political science celebrated "Constitutional Day" on January 26th 2020.
2. On March 7th 2020 "International Women's Day" was celebrated and Dr. Harshinder Kaur was the main speaker of the day.
3. NCC cadets celebrated "NCC day" on October 22nd 2020 and with a plantation drive.
4. "National Voter Day" celebrated on January 25th 2021 in which Deputy Commissioner Sangrur was participated as a chief guest.
5. Red Ribbon club" organised awareness program on "World ADIS

day"on December first 2021. Dr. Ravneet Kaur Toor was the main speaker of that day.

6.Dr. Kirandeep Kaur Sandhu Romana addressed students on "International women's day" (March 8th 2021).

7. Online Quiz competition was organised by ELC on women's day (March 8th 2021)

8. NSS unit 04(girls) celebrated "International Yoga Day "on June 21st 2021. "Road safety Committee" celebrated "Road safety month" on February 9th 2021.

9. Under slogan "Bharatki Aazadi ka Amrit Mahautsav"on February 12th 2021, an online speech was organised by department of political science Professor Rajdavidar Singh Sidhu Was the main speaker.

10. "International day against drug abuse and illicit trafficking " observed on June 26th 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: - Yoga Classes

Objective: - 1 To aware students about heath.

2 To help students in adopting healthy life style.

3 To aware students about benefits of healthy life.

Context: - 1 To encourage students for adopting disciplined life style.

2 To inform students about importance of Yoga.

Practice: - NSS units of college organize YOGA camp on 6 March 2021. The chief aim of the camp is to aware the students about the health problems and encourage them to live a healthy life. The Yoga instructor Modhan Singh is called to instruct them. He also encourages students to tell the benefits of Yoga to their family members and neighbors. Students along with NSS volunteers show their interest in this camp and they also participate in this camp.

Evidence of Success: - The evidence of its success could be seen in the fact that we saw enthusiasm among the college students along with NSS volunteers. They showed their interest and participated in this camp.

Problem Encountered and Resources Required: - No problem was faced in this camp by students as well as their concerned teachers.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution believes in high standards of academic, professional and societal performance. The college is committed to provide an opportunity to every student to contribute to make the society a better place and to grow as better individuals. In line with its vision of working towards the socio-economic development of the country, GRC has taken utmost care to make the community more civilized and advanced. Along with professional education, the NSS unit plans activities like Tree Plantation, field visits and awareness rallies to expose the students to the pressing issues in our society. Various clubs and committees/ societies are formed in the college like Red Ribbon Club, committee on Best out of waste, career guidance and placement cell, Tobacco control and anti-drugs cell, social welfare society etc. which organises number of activities to sensitize students on the concerned issues. The activities performed by the students that teach the student to pay back to

the society include: - • Traffic awareness rallies and lectures to make people know of the traffic rules.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To strive towards providing better education by addressing their problems and providing them with more opportunities.

- To Inculcate interest of more students in study through interactive ways.
- More extension lectures to be organized to arouse interest of students in specific subjects areas. • To install CCTV cameras in the campus.
- Focus on sensitization of present generation on relevant social issues and making them more community oriented in their approach.
- To augment the infrastructure in college especially in ICT related infrastructure